

No. 4/EOVP/BDO-PON/24-V.P.Audit/2023-24/ 407
Office of the Block Development Officer,
Ponda Block, 2nd Floor, Govt. Office complex,
Tisk-Ponda, Goa.
Dated: - 26 /05/ 2023

Ref:- Letter No. DA/Control/31-5(II)/2023-24/ 90 dated 16/05/2023 by Director of
Accounts/ Control section, Panaji-Goa.

Sub.: Audit report on the accounts of the Village Panchayats all 19 Villlage Panchayat of
Ponda Block for the year 2018-19, 2019-20, 2020-21, &2021-22 conducted during
the year 2022-23.

INWARD NO. 199
DATE 05/06/2023
V.P. VOLVOI
PONDA-GOA 49

MEMORANDUM

Audit-Report on the accounts of the Village Panchayat all 19 Village Panchayats of
Ponda Block for the year 2018-19, 2019-20, 2020-21, & 2021-22 conducted during the year 2022-23.
received from Director of Accounts, Panaji Goa, are enclosed herewith in original.

The Village Panchayat Secretaries concerned are hereby directed to submit point wise
report on the observations/para's raised by the Auditor. Further the said compliance report should reach
to this office on or before 10/06/2023 failing which strict action will be initiated.



(Ashwin K. Dessai)
Block Development Officer-I
Ponda - Goa.

Encl. As Above

To,
The V. P. Secretary,
V.P. Volvo
Ponda - Goa.

Noted
15/6/23

2/2
dated
15/6/23

Audit Report of the accounts of Village Panchayat, Volvoi of Ponda
Block for the year 2018-19, 2019-20, 2020-21 and 2021-22

Part - I:
2018-2019

A) Name of Sarpanch :

Shri. Digambar Tari 01.04.2018 to 31.03.2019

B) Name of Secretary :

Shri. Somnath Tari 01.04.2018 to 08.05.2018

Shri. Prasad Naik 09.05.2018 to 31.03.2019

2019-2020

A) Name of Sarpanch :

Shri. Digambar Tari 01.04.2019 to 17.11.2019

Smt. Maya Nagarsekar (Adm) 18.11.2019 to 22.12.2019

Shri. Nilkanth Naik 23.12.2019 to 31.03.2020

B) Name of Secretary :

Shri. Prasad Naik 01.04.2019 to 31.03.2020

2020-2021

A) Name of Sarpanch :

Shri. Nilkanth Naik 01.04.2020 to 31.03.2021

B) Name of Secretary :

Shri. Prasad Naik 01.04.2020 to 31.03.2021

2021-2022

A) Name of Sarpanch :

Shri. Nilkanth Naik 01.04.2021 to 08.07.2021

Shri. Digambar Tari 09.07.2021 to 02.12.2021

Smt. Anjali Naik 03.12.2021 to 17.03.2022

B) Name of Secretary :

Shri. Prasad Naik 01.04.2021 to 31.03.2022

A) Name of audit party and their designation:

1. Wilson Furtado :Assistant Accounts Officer
2. Vaibhav Kurdikar : Accounts Clerk
3. Nitant Zambauliker : LDC

C) Date of audit: 02/11/2022 to 04/11/2022

4) Period of audit : 01/04/2018 to 31/03/2022

Part II - Introductory:

The Audit of the accounts of Village Panchayat, Volvoi of Ponda Block for the period from 01/04/2018 to 31/03/2022 was conducted by the Office of the Joint Directorate of Accounts, South Branch, Margao, under the supervision of Shri. Walter D'Mello, Dy. Director of Accounts/Inspection, South Branch, Margao.

The Village Panchayat has been sanctioned the following administrative grants during the year.

Sr. No.	Grants	2018-19	2019-20	2020-21	2021-22
1.	Matching Grants	271514	165445	--	115390
2.	Member Salary	198000	158950	445500	198000
3.	GIA grants	416328	--	54800	--
4.	XIVth Finance	202352	487835	818630	5548
5.	Garbage Grants	300000	--	--	--
6.	Staff salary	800000	700000	343603	470319
7.	XVth Finance	--	--	520656	--
8.	Goa Lib grants	--	--	--	300000
9.	Covid grants	--	--	--	50000
10.	Golden jubilee	--	--	--	5000000
	TOTAL	2188194	1512230	2183189	6139257

Part III-Comments on Accounts:

The Village Panchayat is maintaining the accounts in Form 1 to 10 as per Rule 20,21(a) and 25 of the Goa Panchayat (Accounts, audit and custody of funds) Rules 1997 comprising of particulars of income and expenditure for all grants received (Administrative & Developmental Grants).

I - Summary of Accounts:

	2018-19	2019-20	2020-21	2021-22
Opening balance during the year	2809839.80	3126834.10	3432434.50	4204873.76
Receipts during the year	2517909	2188719.80	2531993.	6452864
Expenditure during the year	2200914.70	1883119.40	1759553.74	1976911.68

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Closing balance as on 31st march	3126834.10	3432434.50	4204873.76	8680826.08
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Details of funds available:

Sr. No.	Funds	2018-19	2019-20	2020-21	2021-22
1.	Govt. Grants	2080133.50	2479478.50	3799670.50	8483218.50
2.	EMD	53243	63156	81361	81361
3.	Security Dep.	25281	25281	93836	93836
4.	Royalty	381	1432	1432	22342
5.	Labour cess	13228	16959	16959	3210
6.	Income Tax	4950	12413	12413	24470
7.	GST	--	--	12412	12412
8.	Panchayat Funds	949617.60	833715.00	186790.26	-40023.42
	TOTAL	3126834.10	3432434.50	4204873.76	8680826.08

The liabilities of the Panchayat

Sr No	Funds	2018-19	2019-20	2020-21	2021-22
1.	Govt. Grants	2080133.50	2479478.50	3799670.50	8483218.50
2.	EMD	53243	63156	81361	81361 ✓
3.	Security Dep.	25281	25281	93836	93836 ✓
4.	Royalty	381	1432	1432	22342 ✓
5.	Labour cess	13228	16959	16959	3210 ✓
6.	Income Tax	4950	12413	12413	24470 ✓
7.	GST	--	--	12412	12412 ✓
	TOTAL	2177216.50	2598719.50	4018083.50	8720849.50

II - Grants: Huge Balance of grants is remaining unspent.

2018-19: The grants received, utilized and balances outstanding as on 31/3/2019 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/19
1.	Staff salary	--	800000	629059	170941

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Secretary
Village Panchayat

Sarpanch
Village Panchayat

	Member salary	48489	198000	201500	44989
3.	GIA Grants	355384.50	416328	216138	555574.50
4.	Garbage grants	238932	300000	7000	531932
5.	XIIIth Finance	36328	--	--	36328
6.	XIVth Finance	606271	202352	81709	726914
8.	Golden Jubilee	13455	--	--	13455
	Total	1298859.50	1916680	1135406	2080133.50

An amount of **Rs.2080133.50** has remained unspent during the year 2018-19. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

II - Grants : Huge Balance of grants is remaining unspent.

2019-20: The grants received, utilized and balances outstanding as on 31/3/2020 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/20
1.	Staff salary	170941	700000	319915	551026
2.	Member salary	44989	158950	168636	35303
3.	GIA Grants	555574.50	--	373096	182478.50
4.	Garbage grants	531932	--	49465	482467
5.	XIIIth Finance	36328	--	36328	--
6.	XIVth Finance	726914	487835	--	1214749
8.	Golden Jubilee	13455	--	--	13455
	Total	2080133.50	1346785	947440	2479478.50

An amount of **Rs. 2479478.50** has remained unspent during the year 2019-20. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

NOTE: Huge Balance of grants is remaining unspent.

2020-21: The grants received, utilized and balances outstanding as on 31/3/2021 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/21
1.	Staff salary	551026	343603	358042	536587
2.	Member salary	35303	445500	395250	85553
3.	GIA Grants	182478.50	--	--	182478.50
4.	Garbage grants	482467	--	54905	427562
5.	XIVth Finance	1214749	818630	--	2033379
6.	XVth Finance	--	520656	--	520656
7.	Golden Jubilee	13455	--	--	13455
	Total	2479478.50	2128389	808197	3799670.50

An amount of **Rs. 3799670.50** has remained unspent during the year 2020-21. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

NOTE: Huge Balance of grants is remaining unspent.

2021-22: The grants received, utilized and balances outstanding as on 31/3/2022 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/22
1.	Staff salary	536587	470319	289278	717628
2.	Member salary	85553	198000	233704	49849
3.	GIA Grants	182478.50	--	--	182478.50
4.	Garbage grants	427562	--	66655	360907
5.	XIVth Finance	2033379	5548	637663	1401264
6.	XVth Finance	520656	--	--	520656
7.	Golden Jubilee	13455	--	--	13455
8.	Goa liberation	--	5000000	--	5000000

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6.

Secretary
Village Panchayt

Sarpanch
Village Panchayt

SECRETARY

SARPANCH

	Covid Grants	--	50000	3000	47000
10.	Goa Lib 60 th year	--	300000	110019	189981
	Total		3799670.50	6023867	1340319
					8483218.50

An amount of **Rs. 8483218.50** has remained unspent during the year 2021-22. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

III - Budget: Huge variations in the budget estimate and actual income and expenditure.

The Budget estimate and the actual income and expenditure for the year 2018-19, 2019-20, 2020-21 & 2021-22 are as follows:

Income

	Budget estimate	Actual	Variations
2018-19	6424000	2517909	3906091
2019-20	5649500	2188719.80	3460780.20
2020-21	6283000	2531993	3751007
2021-22	8139600	6452864	1686736

Expenditure

	Budget estimate	Actual	Variations
2018-19	6108000	2200914.70	3907085.30
2019-20	6029500	1883119.40	4146380.60
2020-21	5496800	1759553.74	3737246.26
2021-22	6620200	1976911.68	4643288.32

There are variations in the budget estimate and actual income and expenditure. Care may be taken in future to prepare realistic budget.

Part IV- Current Audit: Outstanding paras not complied.

Section A (a) Introductory - Nil

b) Outstanding paras of previous audit upto 2016-17.

The position of outstanding paras of previous audit are as follows

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No Year on 31/3/17	Op.Bal	Paras dropped	Paras outstanding as
1 1970-71	1	-----	
2 1986-87	2	-----	1(Para 10)
3 1988-89	1	-----	2(Para 3 & 8))
4 1989-90	2	-----	1(para 3)
5 2004-05	2	-----	2(para 8 & 6a))
6 2005-06	2	-----	1(para 5.6 (1)(2)(3)(1)
7 2006-07	7	-----	2(para 5 & 6(7)
8 2007-08	15	-----	7(para 2, 3, 4, 5.6, 10, 12)
9 2008-09	15	-----	15(1 to 15) since no reply is furnished
10 2009-10	2	-----	(para 1 to 15)
11 2010-11	5	-----	2(para 13a(1)b & c(1 & 2)15(1 to 4)
12 2011-12	1	-----	5(B-B1, Para 7, 11, 15(2)(4)
13 2012-13	1	-----	1(Para 7)
14 2013-14	4	-----	1 (Para 14)
15 2014-15	3	-----	4(Para 6, 10(a)(b), 12, 13
16 2015-16	13	10	3(Para 7, 8, 10(a&b)
17 2016-17	13	7.	3(Para 7, 8, 9Sr.No. 1, 10)
			6(para 5, 6, 8, 9, 10, 11(a)(b)

Audit Report 2017-18:

Para 1 - Financial position: Dropped

Para 2 - Cash Book: -do-

Para 3-Demand, collection & arrears of taxes: -do-

Para 4:Rental -do--

Para 5:Market auction --do--.

Para 5(a)Sand dumping auction - Dropped

Para 6-Works: Maintained.

Para 7:(a)- Construction Licence: Dropped.

(b)Illegal Construction -do-

Para 8- Furnishing of surety by V.P. Secretary: Maintained.

Para 9 - Annual Action Plan - Maintained.

Para 10 - Maintenance of Registers:

1) Pay Bill Register: Maintained.

2) Security Deposit/EMD: Dropped

3) Court case Register : Dropped

4) Service Book : Maintained.

Para 11(a) - Vouchers: Maintained.

Para 12 -a)- Provident Fund: Maintained.

(b)-Salary Reserve Fund: - Maintained.

(c) - Reserve for Pensionary Benefits - Dropped.

Para 13 - Formation of Committees: Dropped.

Para 14(a) - Departmental Inspection: Dropped.

(b) Gram Sabha - Dropped.

(c) Administrative Report: -do-

Para 1 - Financial Position:

2018-19: The closing balance as per Cash Book as on 31/3/2019 is Rs. **3126834.10** out of which Rs. **949617.60** is Panchayat fund. Instead of keeping huge amount in savings it may be put in fixed deposit to earn extra revenue as interest. Nil-ed

2019-20: The closing balance as per Cash Book as on 31/3/2020 is Rs. **3432434.10** out of which Rs. **833715.00** is Panchayat fund. Instead of keeping huge amount in savings it may be put in fixed deposit to earn extra revenue as interest.

2020-21: The closing balance as per Cash Book as on 31/3/2021 is Rs. **4204873.76** out of which Rs. **186790.26** is Panchayat fund. Instead of keeping huge amount in savings it may be put in fixed deposit to earn extra revenue as interest.

2021-22: The closing balance as per Cash Book as on 31/3/2022 is Rs. **8680826.08** out of which Rs. **-40023.42** is Panchayat fund.

Note:-Expenditure has exceeded the income of panchayat.

Para 2 - Cash Book

2018-19: The closing balance of the V.P. as on 31.3.2019 is Rs. **3126834.10**. The details of closing balance is as follows:

Sr. No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	
1.	State Bank of India, A/c No.1966	106740.99	108418.99	-1678.00
2.	State Bank of India, A/c No.8659	118394.00	114037.00	+4357.00
3.	Indian Overseas Bank, A/c No.5002	2125030.61	2029271.91	+95758.70
4.	Indian Overseas Bank, A/c No.5605	713274.50	778227.80	-64953.30
5.	Indian Overseas Bank, A/c No.6642	60123.10	60123.10	NIL
6.	Cash In Hand	3270.90	3270.90	NIL
	Closing Balance	3126834.10	3093349.70	+33484.40

IV - Reconciliation:

The analysis of difference is reconciled as below:

the analysis of difference is reconciled as below:

1) State Bank of India A /c No. 1966

Balance as per cash book	Rs. 106740.99
Add : 1) Intt. credited not accounted in cashbook	Rs. 924.00
2) Intt. credited not accounted in cashbook	Rs. 932.00
Less: 1) Bank Charges	Rs. 178.00
Balance as per pass book	Rs. 108418.99

2) Indian Overseas Bank A /c No. 5002

Balance as per cash book	Rs. 2125030.61
Add : 1) Unreconciled amount for year 2018-19	Rs. 6461.00
Less: 1) Accounted wrong amount,so the difference	Rs. 64971.00
2)Bank charges	Rs. 17.70
3)Double entry of sec.dep/emd	Rs. 37231.00
Balance as per pass book	Rs. 2029271.91

3) State Bank of India A /c No. 8659

Balance as per cash book	Rs. 118394.00
Add : 1) Intt. credited not accounted in cashbook	Rs. 1025.00
2) Intt. credited not accounted in cashbook	Rs. 1034.00
Less: 1) Bank Charges	Rs. 178.00
2) Bank Charges	Rs. 6238.00
Balance, as per pass book	Rs. 114037.00

4) Indian Overseas Bank A /c No. 5605

Balance as per cash book	Rs. 713274.50
Add : 1) Adjustment due to wrong calculation	Rs. 64971.00
Less: 1) Bank charges	Rs. 17.70
Balance as per pass book	Rs. 778227.80

2019-20: The closing balance of the V.P. as on 31.3.2020 is Rs. **3432434.50** . The details of closing balance is as follows:

No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	
1.	State Bank of India, A/c No.1966	112119.99	112119.99	NIL
2.	State Bank of India, A/c No.8659	117915.00	117915.00	NIL
3.	Indian Overseas Bank, A/c No.5002	2075152.31	2075152.31	NIL
4.	Indian Overseas Bank, A/c No.5605	1064605.70	1064605.70	NIL
5.	Indian Overseas Bank, A/c No.6642	62225.60	62225.60	NIL
6.	Cash In Hand	415.90	415.90	NIL
	Closing Balance	3432434.50	3432434.50	NIL

IV - Reconciliation: NIL

2020-21: The closing balance of the V.P. as on 31.3.2021 is Rs. **4204873.76**. The details of closing balance is as follows:

Sr. No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	
1.	State Bank of India, A/c No.1966	114437.99	115199.99	-762.00
2.	State Bank of India, A/c No.8659	120354.00	121155.00	-801.00
3.	Indian Overseas Bank, A/c No.5002	2949224.31	2949224.31	NIL
4.	Indian Overseas Bank, A/c No.5605	955605.90	955605.90	NIL
5.	Indian Overseas Bank, A/c No.6642	64189.06	64189.06	NIL
6.	Cash In Hand	1062.50	1062.50	NIL
	Closing Balance	4204873.76	4206436.76	-1563.00

IV - Reconciliation:

The analysis of difference is reconciled as below:

1) State Bank of India A /c No. 1966

Balance as per cash book

Rs. 114437.99

Add : 1) Intt. credited not accounted in cashbook

Rs. 762.00

10/21

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Balance as per pass book

Rs. 115199.99

2) State Bank of India A /c No. 8659

Balance as per cash book

Rs. 120354.00

Add : 1) Intt. credited not accounted in cashbook

Rs. 801.00

Balance as per pass book

Rs. 121155.00

2021-22: The closing balance of the V.P. as on 31.3.2022 is Rs. **8680826.08**. The details of closing balance is as follows:

Sr. No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	
1.	State Bank of India, A/c No.1966	114437.99	118341.99	-3904.00
2.	State Bank of India, A/c No.8659	120354.00	124460.00	-4106.00
3.	Indian Overseas Bank, A/c No.5002	7278792.53	7278792.53	NIL
4.	Indian Overseas Bank, A/c No.5605	1093100.10	1093100.10	NIL
5.	Indian Overseas Bank, A/c No.6642	64189.06	66067.66	-1878.60
6.	Cash In Hand	9952.40	9952.40	NIL
	Closing Balance	8680826.08	8690714.68	-9888.60

IV - Reconciliation:

The analysis of difference is reconciled as below:

1) State Bank of India A /c No. 1966

Balance as per cash book

Rs. 114437.99

Add : 1) Intt. credited not accounted in cashbook

Rs. 789.00

2) Intt. credited not accounted in cashbook

Rs. 786.00

3) Intt. credited not accounted in cashbook

Rs. 1546.00

4) Intt. credited not accounted in cashbook

Rs. 783.00

Balance as per pass book

Rs. 118341.99

2) State Bank of India A /c No. 8659

Balance as per cash book

Rs. 120354.00

11/21

Add : 1) Intt. credited not accounted in cashbook	Rs. 801.00
1) Intt. credited not accounted in cashbook	Rs. 825.00
2) Intt. credited not accounted in cashbook	Rs. 830.00
3) Intt. credited not accounted in cashbook	Rs. 827.00
4) Intt. credited not accounted in cashbook	Rs. 823.00

Balance as per pass book Rs. 124460.00

3) Indian Overseas Bank A /c No. 6642

Balance as per cash book Rs. 64189.06

Add : 1) Intt. credited not accounted in cashbook	Rs. 478.00
2) Intt. credited not accounted in cashbook	Rs. 497.00
3) Intt. credited not accounted in cashbook	Rs. 501.00
4) Intt. credited not accounted in cashbook	Rs. 497.00
Less: 1) Bank charges	Rs. 47.20
2) Bank charges	Rs. 47.20

Balance as per pass book Rs. 66067.66

Observation on Cash Book and Receipt Book:

2018-19:

- 1) Receipt books start from 217/49 to 221/100 and from 223/01 to 223/38. Total used books is 6 Nos. Total unused books is 7 Nos from 223 to 229 during the year 2018-19.
- 2) Receipt book no.222 is used Bio-Diversity

2019-20:

- 1) Receipt books start from 223/39 to 228/65. Total used books is 6 Nos. Total unused books is 1 No i.e, 229 during the year 2019-20.
- 2) Receipt book 223/39 amount of Rs. 100 not entered in cashbook.

2020-21:

- 1) Receipt books start from 228/66 to 233/31. Total used books is 6 Nos. Total unused books is 3 Nos from 234 to 236 during the year 2020-21.

2021-22:

12/21

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- 1) Receipt books start from 233/32 to 239/81. Total used books is 7 Nos. Total unused books is 7 Nos from 240 to 246 during the year 2021-22.

Para 3 - Demand, collection and arrears of taxes: Collection of taxes is not satisfactory. Notices are not issued to defaulters. Demand notices are to be issued to defaulter & outstanding tax to be recovered

2018-19:

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2019 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/19
1.	House tax	61980	61885	42730	81135
2.	Professional tax	5620	6710	5090	7240
	Total	67600	68595	47820	88375

The collection of various taxes collected by Panchayat is **35.11 %** of the opening balance and demand billed during the year 2018-19, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit. *Deman*

2019-20:

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2020 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/20
1.	House tax	81135	63185	53910	90410
2.	Professional tax	7240	6710	2860	11090
	Total	88375	69895	56770	101500

The collection of various taxes collected by Panchayat is **35.86 %** of the opening balance and demand billed during the year 2019-20, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

2020-21:

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2021 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/21
1.	House tax	90410	64885	54820	100475
2.	Professional tax	11090	6710	3590	14210
	Total	101500	71595	58410	114685

The collection of various taxes collected by Panchayat is **33.74%** of the opening balance and demand billed during the year 2020-21, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

2021-22:

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2022 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/22
1.	House tax	100475	66885	65675	101685
2.	Professional tax	14210	6650	4550	16310
	Total	114685	73535	70225	117995

The collection of various taxes collected by Panchayat is **37.31%** of the opening balance and demand billed during the year 2021-22, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

Para 5 - Market Auction:

2018-19: As per public notice V.P./VOI/2017-18/733 dt. 17/03/2018 the village panchayat has conducted the public auction in the office of V.P. for the collection of fees on bazaar in jurisdiction of V.P. Initial bid amount was Rs. 8000/- Bidder Mr. Vishnudas Tari quoted the highest bid of Rs. 16500/- The amount was paid in 2 installments viz. receipt no. 217/30 dtd

14/21

15/

3/03/2018 for Rs.8250/- and receipt no. 224/38 dtd 25/06/2019 for Rs.8250/-

2019-20: As per public notice V.P./VOI/2018-19/741 dt. 19/05/2019 the village panchayat has conducted the public auction in the office of V.P. for the collection of fees on bazaar in jurisdiction of V.P. Initial bid amount was Rs. 6000/- Bidder Mr. Sudhakar Phadte quoted the highest bid of Rs.7000/- The amount was paid in 2 installments viz. receipt no. 224/43 dtd 01/07/2019 for Rs.3500/- and receipt no. 228/96 dtd 28/05/2020 for Rs.3500/-

2020-21: As per public notice V.P./VOI/2020-21/31 dt. 21/05/2020 the village panchayat has conducted the public auction in the office of V.P. for the collection of fees on bazaar in jurisdiction of V.P. Initial bid amount was Rs. 3000/- Bidder Ms. Anushka Phadte quoted the highest bid of Rs.6800/- The amount was paid in 1 installment viz. receipt no. 228/99 dtd 28/05/2020 for Rs.6800/-.

2021-22: As per public notice V.P./VOI/2021-22/2 dt. 01/04/2021 the village panchayat has conducted the public auction in the office of V.P. for the collection of fees on bazaar in jurisdiction of V.P. Initial bid amount was Rs. 3500/- Bidder Ms. Anushka Phadte quoted the highest bid of Rs.7000/- The amount was paid in 2 installments viz. receipt no. 233/42 dtd 06/04/2021 for Rs.4000/- and receipt no. 239/49 dtd 23/03/2022 for Rs.3000/-

Para 5(a) – Sand dumping Auction:

2018-19

1. V.P. Volvoi had called for Sand dumping Auction for the collection of fees for dumping of sand for the period of 01/4/2018 to 31/03/2019 at Bandui Bhag in 2018-19.

The initial bid was fixed at Rs.25000/- Shri. Amit Tari quoted the highest bid of Rs.34600/-, which was accepted by Volvoi panchayat.

The bidder made all payment as follows:- receipt no.217/93 dated 5/5/2018 for Rs.34600/-.

2. V.P. Volvoi had called for Sand dumping Auction for the collection of fees for dumping of sand for the period of 01/4/2018 to 31/03/2019 at Mett wada.

The initial bid was fixed at Rs.20000/- Shri. Vishnudas Tari quoted the highest bid of Rs.20600/- which was accepted by Volvoi panchayat. The bidder made payment as follows:- receipt no.217/93 dated 26/03/2018 for Rs.10300/-. The remaining Rs.10300/- is not yet paid by bidder.

demand Notice .

15/21

Secretary

Sarpanch

2019-20

1. ✓ V.P. Volvoi had called for Sand dumping Auction for the collection of fees for dumping of sand for the period of 01/4/2019 to 31/03/2020 at Bandui Bhag in 2019-20.

The initial bid was fixed at Rs.26000/- Shri. Santosh Naik quoted the highest bid of R.28500/- which was accepted by Volvoi panchayat. The bidder made payment as follows:- receipt no.224/36 dated 25/6/2019 for Rs.13750/-. The remaining Rs.14750/- is not yet paid by bidder. demand Notice

2. ✓ V.P. Volvoi had called for Sand dumping Auction for the collection of fees for dumping of sand for the period of 01/4/2019 to 31/03/2020 at Metta wada.

The initial bid was fixed at Rs.12000/- Shri. Santosh Naik quoted the highest bid of Rs.12500/- which was accepted by Volvoi panchayat. The bidder made payment as follows:- receipt no.224/37 dated 25/06/2019 for Rs.6250/-. The remaining Rs. 6250/- is not yet paid by bidder. demand Notice

2020-21 - NIL (No Auction)

2021-22 - NIL (No Auction)

Para 6 - Works:

2018-19: The Village Panchayat has executed 2 nos of works during the year 2018-19.

- 1) Providing and laying of pavers and fixing of pipe railing near the Tari society hall & also providing and laying chequered tiles near house of Shri. Venkatesh Naik, ward No.04 Haliwada, V.P.Volvoi in Ponda Taluka. Bidder B.G. Magik quoted the amount of Rs. 244962.32/- which is 4.98% above estimated cost of Rs.233320.71/-. Amount paid to contractor Rs.216138/-
- 2) Shifting of LT line in front of V.P. Volvoi to behind Gajant Laxmi temple. Bidder Dept. of chief Electrical engineer, Ponda Goa quoted the amount of Rs. 93871/- with estimated cost of Rs.93871/-. Amount paid to contractor Rs.93871/-

NOTE: NIT records not maintained in proper order.

16 / 21

151

2019-20:

The Village Panchayat has executed 1 nos of works during the year 2019-20.

- 1) Reconstruction of existing protection wall near Shri Rampurush temple and providing and laying precast RCC slab to the existing gutter from Shri. Rampurush temple to Nagesh Tari house at Chonikiwada, Ward no 4 of V.P. Volvoi in Ponda Taluka. Bidder Nilesh Kamat quoted the amount of Rs. 416232.69/- which is 4.97% above estimated cost of Rs.396502.39/-. Amount paid to contractor Rs.325978/-

2020-21: NIL

2021-22: The Village Panchayat has executed 2 nos of works during the year 2021-22.

- 1) Improvement of shigmo mand near Humo Tari house at ward no.4 of V.P. Volvoi under XIVth finance. Bidder Dattaraj Harmalkar quoted the amount of Rs. 371064.57/- which is 4.95% below estimated cost of Rs.415790/-. Amount paid to contractor Rs.361061/-
- 2) Repair of waiting room of crematorium in ward no. 1 of V.P. Volvoi. Bidder Shantadurga Constructions pvt ltd quoted the amount of Rs. 174540.24/- which is 4.99% above estimated cost of Rs. 166244.64/- . Amount paid to contractor Rs.167852/-

Para 6(a)-Quotations:

- 1) Purchase of Electrical materials for V.P. Volvoi. Codal formalities were done by inviting 3 quotation namely from Korde Electricals, Vijaya Electricals and Bhawalal & company. M/s Korde Electricals was lowest for amount of Rs. 28500/- and he was accepted including 15% CGST and 15% SGST. Total $\text{Rs. } 3510 + 28500 = \text{Rs. } 32010$
- 2) Submerge water pump with flexible pipe under XIVth finance commission. Codal formalities were done by inviting the quotations namely from M/s SBS Enterprise, Balve and company and Korde electrical & Electro pvt ltd. M/s SBS Enterprise were lowest amount to Rs. 13170 including CGST and SGST of Rs. $1584.60 + 13170 = 14754.60/-$

3) Quotations for Laptop & projector with screen. Codal formalities were done by inviting the quotations namely from Parker enterprises, Computer care and Dhanalaxmi enterprises. M/s Parker enterprises amounting to Rs.108750 was lowest and accepted.

4) Quotations for Office Stationary. Codal formalities were done by inviting the quotations namely from Ad visuals, PP Enterprises, Shree Graphics. Quotations were opened on 24/03/2018. Ad visuals was lowest and accepted. Ad visuals will supply stationary as per market rates.

5) Quotations for Office Stationary. Codal formalities were done by inviting the quotations namely from Ad visuals, Shraddha Enterprises, Shree Graphics. Quotations were opened on 19/03/2019 as per notice No. VP/VOL/2018-19/600. Ad visuals was lowest and accepted. Ad visuals will supply stationary as per market rates.

6) Quotations for Office Stationary. Codal formalities were done by inviting the quotations namely from Ad visuals, PP Enterprises, Shree Graphics. Ad visuals was lowest and accepted. Ad visuals will supply stationary as per market rates.

7) Purchase of computer for office use. Codal formalities were done by inviting the quotations namely from Parker Enterprises, City Computers and peripherals and Pro.com. All the quotations were opened on 13.08.2018 at 11.00 am Parker enterprises Ponda Goa was the lowest for Rs. 52200/- Approval from BDO vide No.5/EORE/BDO/PON/XIV/finance/2018-19/2207 dtd.13.12.2018

Para 7(a)-Construction of Licenses: The V.P. has not issued construction licenses in the year 2018-22.

(b) Illegal Constructions:- (Cases of illegal constructions not settled.)

There are 8 nos. of illegal construction cases pending with the Panchayat as on 31/3/2022.

Para 8 - Furnishing of surety bond by V.P. Secretary: As required under section 4(3) of the Goa Panchayat (accounts, audit and custody of funds) Rules 1997, the V.P. Secretary has furnished the Surety Bond.

Para 9 - Annual Action Plan: The Panchayat is required to prepare a Development Plan every year as required under Section 238 of Goa

[Signature]

Panchayat Raj Act 1964 and submit the same to Zilla Panchayat within the time framed for its submission. The above Panchayat has prepared the development plan and forwarded to Zilla Panchayat during the year 2021-22. This matter is brought to the notice of higher authorities.

Para 10 - Maintenance of Registers:

1) Pay Bill Register: This register is maintained and is updated.

2) Security Deposits/EMD: Security deposits/EMD which are pending for more than 3 years may be treated as lapsed deposits and may be transferred to panchayat funds.

As per Security deposit register an amount of Rs. 93836/- is outstanding as security Deposit and EMD is 81361/- during the year 2021-22 which is verified and found correct.

3) Court Case Register: This register is not maintained by the Panchayat. The register may be completed and shown to next audit.

4) Service Books: The service books and leave account of V.P staff are complete and found to be correct. All the observations are noted below:-

1. Sneha Tari - V.P. clerk

Last increment was given on 01/7/2018 (Rs. 7360+1900 next increment was due on 01/7/2019 but due to covid it was not given. As oral information from other panchayat staff ie: due increment will be paid later post covid but till date increment is not given to the staff. Staff has been working on same pay without any increment. After verification due increment and arrears entitled should be paid to staff.

Compliance to be shown in next audit.

2. Pradip Volvoikar - retired MTS/peon

This staff retired in October 2018, pension is given but increment in DA has been not given to the staff. Due increment in D.A. and arrears should be verified & calculated and should be awarded to following staff.

Compliance to be shown in next audit.

Para 11 - Vouchers:

Observation in Cash Book and Voucher:

2018-19: Quotation files not presented to the audit.

Vouchers without revenue stamps:- 31,63,148,195,202,279,282,317&337.

1. Most of the vouchers are not signed by secretary and sarpanch

19/21

10/

2019-20:

Vouchers without revenue stamps:-5,128,200,209,223,232,250,261.

2020-21:

Vouchers without revenue stamps:-25,587,148,149,209.

2021-22:

Vouchers without revenue stamps:-

04,13,16,32,54,63,68,75,148,150,185,190,192.

✓ **Para 12(a)-Provident Fund:** The regular staff of V.P. has started contributing to Employees Provident Fund.

✓ **(b)-Salary Reserve Fund:** The Panchayat has created/maintained a salary Reserve Fund amounting to Rs. 66067.66/- which is short of Rs. 14000/- equivalent to 3 months salary of V.P. staff.

● **(c) Reserve for pensionary benefits:** V.P. has to reserve 2.5% as reserve fund for pensioner benefit etc. to the staff working in the Panchayat. This provision has not been made by the Panchayat, same be made immediately.

Para 13:Formation of Committees: V.P. has constituted the below mentioned committees during the year 2016-17.

- 1) Development Committee Sec.6(8)
- 2) Supervisory Committee Sec.6(2)
- 3) Standing Committee Sec.6(3)
- 4) Village Development Committee.
- 5) Bio Diversity Committee.

● **Para 14(a) - Departmental Inspections:** Departmental Inspection: As per the Goa panchayat Raj Act 1994, (section173), inspection by BDO and EO(VP)not carried out as required.

	BDO Inspection	EOVP Inspection
2018-19	NIL	NIL
2019-20	NIL	NIL
2020-21	02	01
2021-22	02	03

(b) Gramsabhas:

20/21

15

	Ordinary	Special
2018-19	04	04
2019-20	04	04
2020-21	NIL	NIL
2021-22	02	04

(c) **Administrative Report:** Panchayat has prepared the administrative report and submitted the same to BDO and copy endorsed to audit.

NOTE: The inspection report is prepared on the basis of information/documents furnished to audit by the Secretary of Village Panchayat **Volvoi** of **Ponda** Block. The office of the Jt. Directorate of Accounts, South Branch, Margao disclaims the responsibility for non-information and/or misinformation on the party of auditee.

(Walter D'mello)

Dy. Director of Accounts/Insp.

*

784
FORM NO. 10

[SEE RULE 21 (a)]



Monthly / Annual / Account
of
ACCOUNTS OF INCOME AND EXPENDITURE
of
Village Panchayat Volvoi
for
The Month of April 2018 March 2019

No. VP/Vol/2018-2019/52

Office of the Village Panchayat
Volvoi

Date: 10/05/2019

To,

The Block Development Officer
Volvoi

Sub.: Submission of Monthly / Annual

Accounts for April 2018 to March 19

Sir,

The monthly / Annual account for the period above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody funds rule 1997 for Perusal.

Yours faithfully



Sarpanch
Village Panchayat

Secretary
Village Panchayat

SECRETARY

V P Volvoi, Ponda Goa

Dy. SARPANCH

V. P. Volvoi, Ponda - Goa

Monthly / Annual Account of Income

Particulars of Income	Amount	Particulars of Income	Amount
Income		B/F	2378251
1) Closing of the last Month / Year	2809839.80	5) Proceeds of other Loan etc	
Budget Head		6) Sale Proceeds	12000
2) Grants from Government			
1) Special			
GIA	416328		
XIVth finance	202352		
Garbage	300000		
II) General	271514		
Matching			
Member salary	198000		
Staff salary	800000		
3) Other Grants	2188194	7) Extraordinary Receipt	
1) Local Authorities		Hall Rent	3000
II) Private		Bank Interest	87307
Popular contribution	80000	RTI	120
4) Proceeds of taxes fees etc under Sec. 153 of the Act		security deposit	18921
House Tax	42730	Labour cess	2475
Professional Tax	5090	Income tax	4951
Certificate	14450	Royalty	101
certify copy	42	E.M.D	5833
NOC	9000	C&S GST	4950
Non-Avail cert	295		127658
R.B.D	1850		
House Transfer	2000		
Market fee	34600		
	110057		
		TOTAL RECEIPT	2517909
		OPENING BALANCE	2809839.80
		GRAND TOTAL	5327748.80
TOTAL RS.	2378251		

Sarpanch
Dy. SARPANCH
V. P. Volvoi, Ponda - Goa

Secretary
SECRET
V P Volvoi, Ponda Goa

Particulars of Expenditure		Amount	Particulars of Expenditure		Amount
Closing of the Current Monthly / Year					
1) Budget Head			5) Social Welfare		1923355
A) Administration			B/F		
Member salary		201500	6) Education and Culture		
Staff salary		629059	National day		2050
Daily wages peon		36549	7) Rural Housing		
Gratuity of peon		200000	8) Drinking Water		
Bonus		13816	9) Poverty alleviation Programme		
Daily wages sweepers		57400	10) Libraries		
Pension of peon		46444	Newspaper		2327
Stationary		17421	11) Rural Sanitation		
Electricity bill		6157	Disposal of dead animal		17700
Water bill		1244	12) Construction and Maintenance of Slaughter house & Cattle Pounds		
Telephone bill		2558	13) Miscellaneous		
Refreshment		27024	Security deposit		66694
Computer main		9326	Balwadi Rent		18400
Xerox		4012	Bank commission		25370
Advertisement		38304	Any other / Misc		73876
Postage		1372	Rangoli comp		1800
Transport		30700	Farewell gift (compounds)		1600
Advocate fee		8500	Farewell party peon		7250
2) Sanitation Public Health and family welfare		1331386	Rangoli comp		3900
Cleaning gutter		70500	Xivth Computer		52200
Cutting bushes		101000	Water pump		29509
Cleaning gully		40500			25548270
Cleaning septic tank (Public toilet)		19400	Expenditure Total		220091470
3) Public Work		231400	Closing Balance		312683410
Street light line		93871	Grand Total		532774880
Street light material		32010			
Construction of level (Paving & laying)		216138			
Garbage Pallet		7000			
Maintenance of toilet		11550			
Planning and Development					
TOTAL RS.		1923355			

Sarpanch

DY. SARPANCH

V. P. Volvoi, Ponda - Goa

Secretary

SECRETARY

V. P. Volvoi, Ponda - Goa

DETAILS OF THE BALANCE, NAME OF BANKS

1.	SBI 1966	Rs.	10 6740.99
2.	SBI 8659	Rs.	11 8394.00
3.	IOB 5002	Rs.	21 25030.61
4.	IOB 5605	Rs.	71 3274.50
5.	IOB 6642	Rs.	60 123.10
6.	Cash in Hand	Rs.	32 70.90
7.		Rs.	
8.		Rs.	
9.		Rs.	
10.		Rs.	
11.		Rs.	
12.		Rs.	
13.		Rs.	
14.		Rs.	
15.		Rs.	
TOTAL			31 26834.10

DETAILS OF FUNDS

1.	Govt. Grants	Rs. -	20 80133.50
2.	R.D.A. Grants	Rs. -	
3.	E.M.D.	Rs. -	5 3243
4.	Security	Rs. -	25 281
5.	Income Tax	Rs. -	49 50
6.	Royalty	Rs. -	381
7.	Any Other Labour	Rs. -	13 228
8.	Panchayat Fund	Rs. -	94 967.60
9.	GST	Rs. -	
10.		Rs. -	
11.		Rs. -	
12.		Rs. -	
13.		Rs. -	
14.		Rs. -	
15.		Rs. -	
TOTAL			31 26834.10

Certified that the closing balance as shown in the account has been compared with that shown in the cash Book, Bank Book and found to be correct.

Difference if any

The Difference of Rs. + 33484.40 Between that pass book and Cash Book is due to the reason that:-

Seen in Audit
3/11/2022

SARPANCH

Dy. SARPANCH

V. P. Volvoi, Ponda - Goa

7504

FORM NO. 10

[SEE RULE 21(a)]

Monthly / Annual / Account

of

ACCOUNT OF INCOME AND EXPENDITURE

Village Panchayat Volvoi of

for

The Month of ~~April~~ April March
20 19 to 20 20.



No. VP/VOI/2020-21/43

Office of the Village Panchayat
Volvoi

Date: 02/6/2020

Block development Officer

Ponda - Goa.

Submission of Monthly / Annual
Accounts for April 2019 to March 2020.

The Monthly / Annual account for the period above are sent herewith under Rule of the
Village Panchayat Account and Audit and Custody Funds Rule 1997 for Persusal.

Yours Faithfully


Sarpanch

Village Panchayat
Dy. SARPANCH

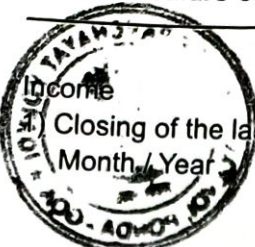
V. P. Volvoi, Ponda - Goa


Secretary

Village Panchayat
SECRETARY

V. P. Volvoi, Ponda - Goa

SECRETARY

Particulars of Income	Amount	Particulars of Income	Amount
 <p>Income Closing of the last Month / Year</p> <p>Budget Head</p> <p>2) Grants from Government</p> <p>i) Special</p> <p>XIVth finance</p> <p>Member salary</p> <p>Staff salary</p> <p>Matching Grants</p> <p>ii) General</p> <p>3) Other Grants</p> <p>i) Local Authorities</p> <p>ii) Private</p> <p>sand dumping</p> <p>4) Proceeds of taxes fees etc. under Sec. 153 of the Act</p> <p>House Tax</p> <p>Professional Tax</p> <p>certificate</p> <p>certify copy</p> <p>NOC</p> <p>Non-Availability</p> <p>R.B.D</p> <p>House Repair</p> <p>House Transfer</p> <p>Professional transfer</p> <p>Market fee</p> <p>Auction fee</p> <p>H-</p>	<p>3126834.10</p> <p>487835</p> <p>158950</p> <p>700000</p> <p>165445</p> <p>1512230</p> <p>313000</p> <p>53910</p> <p>2860</p> <p>21500</p> <p>8</p> <p>7500</p> <p>100</p> <p>975</p> <p>1000</p> <p>3000</p> <p>1000</p> <p>31750</p> <p>1500</p> <p>125103</p>	<p>B/F</p> <p>5) Proceeds of other Loan etc.</p> <p>6) Sale Proceeds</p> <p>7) Extraordinary Receipt</p> <p>Hall Rent</p> <p>Reconstruction</p> <p>Bank Interest</p> <p>RTI</p> <p>Security deposit</p> <p>Labour cess</p> <p>Income tax</p> <p>Royalty</p> <p>Penalty</p> <p>Trade Licence</p> <p>GST Cess</p> <p>Adjustment entry</p>	<p>1950333</p> <p>6000</p> <p>5050</p> <p>10785</p> <p>142</p> <p>27396</p> <p>3731</p> <p>7462</p> <p>1051</p> <p>16</p> <p>4000</p> <p>7462</p> <p>68218</p> <p>2188719</p> <p>3126834</p> <p>5315553</p>
TOTAL Rs.	1950333	TOTAL RECEIPT	2188719
		OPENING BALANCE	3126834
		GRAND TOTAL	5315553

Signature
SARPANCH
Ponda - Goa

Signature
SECRETARY
Ponda - Goa

Particulars of Expenditures	Amount	Particulars of Expenditures	Amount
		B/F	1633232
5) Social Welfare			
6) Education and Culture			
National day	1550		
7) Rural Housing			
8) Drinking Water			
9) Poverty alleviation Programme			
Financial Assistant	5000		
10) Libraries			
Newspaper	2906		
11) Rural Sanitation			
Disposal dead body & animal	8200		
12) Construction and Maintenance of Slaughter house & cattle pounds			
13) Miscellaneous			
Security deposit	27396		
Balwadi Rent	20800		
Bank Commission	7337		
Any other Misc	38168		
Adjustment Entry	64971		
Double Entry	37231		
XII th fin Refund	36328		
Expenditure Total	1883119.40		
Closing Total	3432434.50		
Grand Total	5315553.90		
1633232			
TOTAL Rs.			

Secretary
SECRETARY

DETAILS OF THE BALANCE, NAME OF BANK

1. SBI Alc 1766	Rs.	112119.99
2. SBI Alc 8659	Rs.	117915.00
3. DoB Alc 5002	Rs.	2075152.31
4. DoB Alc 5605	Rs.	1064605.70
5. DoB Alc 6642	Rs.	62225.60
6. Cash in Box	Rs.	415.90
7.	Rs.	
8.	Rs.	
9.	Rs.	
10.	Rs.	
11.	Rs.	
12.	Rs.	
13.	Rs.	
14.	Rs.	
15.	Rs.	
TOTAL		3432434.50

DETAILS OF FUNDS

1. Govt. Grants	Rs. --	2479478.50
2. R.D.A. Grants	Rs. --	
3. E.M.D.	Rs. --	63156
4. Security	Rs. --	25281
5. Income Tax	Rs. --	12413
6. Royalty	Rs. --	1431
7. Any Other Labour cess	Rs. --	16959
8. Panchayat Fund	Rs. --	833715.00
9. GST	Rs. --	12000
10.	Rs. --	
11.	Rs. --	
12.	Rs. --	
13.	Rs. --	
14.	Rs. --	
15.	Rs. --	
TOTAL		3432434.50

Certified that the closing balance as shown in the account has been compared with the shown in the Cash Book, Bank Book and found to be correct.

Difference if any

seen in Audt
3/11/20

The Difference of Rs. Nil between the pass book and Cash Book is due to the reason that:-

SECRETARY

SARPANCH
Dy. SARPANCH
V. P. Volvol, Ponda - Goa

FORM NO. 10

788

[SEE RULE 21(a)]

Monthly / Annual / Account

of

ACCOUNT OF INCOME AND EXPENDITURE

Village Panchayat Volvoi of

for

The Month of

20 20

20 21



No.

Office of the Village Panchayat

Volvoi

Date : _____

To,

The Block development Officer

Ponda Goa

Sub:- Submission of Monthly / Annual
Accounts for April 2020 to March 2021

Sir,

The Monthly / Annual account for the period above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody Funds Rule 1997 for Persusal.

Yours Faithfully


Sarpanch

Village Panchayat
Dy. SARPANCH
V. P. Volvoi, Ponda - Goa


Secretary

Village Panchayat
SECRETARY

V. P. Volvoi, Ponda - Goa

Monthly / Annual / Account of Income and

Particulars of Income	Amount	Particulars of Income	Amount
Balance of the last year	3432434.50	B/F	2360454
Head			
Receipts from Government			
Special			
A Matching Machine	54800		
XIV th Finance	818630		
XV th Finance	520656		
Staff Salary	343603	6) Sale Proceeds	
Member Salary	445500	Sale Proceeding	24000
General	2183189		
		7) Extraordinary Receipt	
		Hall Rent	1750
Other Grants		Bank Interest	107042
Local Authorities		RTI	209
		EMD	24038
Rate		Trade Licence	14500
and dumping fine	80000		147539
Proceeds of taxes fees etc.			
Under Sec. 153 of the Act			
House tax	54820		
Professional Tax	3590		
Certificate	12600		
Certify copy	5		
NOC	10000		
Non-Availability cert	250		
R.B.D	1200		
House Repair Licence	1000		
House transfer	3000		
Market fee	9800		
Auction fee	1000		
	97265		
		TOTAL RECEIPT	2531993
		OPENING BALANCE	3432434.50
		GRAND TOTAL	5964428.50
TOTAL Rs.	3260454		

Sarpanch
Dy. SARPANCH
Volvoi, Ponda - Goa

Secretary
SECRETARY
V P Volvoi, Ponda Goa

Particulars of Expenditures		Amount	Particulars of Expenditures	Amount
Expenditure Closing of the Current Monthly / Year			B/F	
1) Budget Head			5) Social Welfare	
A) Administration				
Member salary	395250	✓		
Staff salary	358042	✓	6) Education and Culture	
Bonus	6908	✓		
Daily wages peon	126544	✓		
Pension of V.P. Peon	153907	✓		
Gratuity of Peon	147198	✓		
Daily wages Sweepers	79625	✓		
Temporary clerk	68500	✓	7) Rural Housing	
Stationery	18038	✓		
Electricity Bill	6428	✓	8) Drinking Water	
Water Bill	1839	✓		
Refreshment	17884	✓		
Computer maintenance	9950	✓	9) Poverty alleviation Programme	
Xerox	547	✓		
Advertisement	22050	✓		
Postage	69040	✓		
Hire transport	20300	✓	10) Libraries Newspaper	2776
2) Sanitation Public Health and family welfare	69700	✓		
Distilling gutter	9181	✓		
Maintenance of Public Toilet	17250	✓	11) Rural Sanitation Disposal of dead body of animal	11400
Cutting bushes	37200	✓		
3) Public Works			12) Construction and Maintenance of Slaughter house & cattle pounds	
Cleaning of Pavement	11481	✓		
Garbage	54905	✓		
			13) Miscellaneous	
			Security Deposit	18921
			EMD	5833
			Balwadi Rent	8800
			Bank Commission	333
			GSPCB	5000
			Digital signing	8000
			Any other/Misc	76854
4) Planning and Development				
			Expenditure Total	1759553.74
			Closing Total	4204873.76
			Grand Total	5964427.50
TOTAL Rs.	162163640			

Sarpanch
DY. SARPANCH

P. Volvoi, Ponda - Goa

Secretary

SECRETARY

V P Volvoi, Ponda Goa

DETAILS OF THE BALANCE, NAME OF BANKS

1.	SBI 1966	Rs.	114437.99 ✓
2.	SBI 8659	Rs.	120354.00 ✓
3.	IDB 5002	Rs.	2949224.31 ✓
4.	IDB 5605	Rs.	955605.90 ✓
5.	IDB 6642	Rs.	64189.06 ✓
6.	Cash in Box	Rs.	1062.50 ✓
7.	closing Balance.	Rs.	4204873.76 ✓
8.		Rs.	
9.		Rs.	
10.		Rs.	
11.		Rs.	
12.		Rs.	
13.		Rs.	
14.		Rs.	
15.		Rs.	
TOTAL			4204873.76 ✓

DETAILS OF FUNDS

1.	Govt. Grants	Rs. --	3799670.50 ✓
2.	R.D.A. Grants	Rs. --	
3.	E.M.D.	Rs. --	81361 ✓
4.	Security	Rs. --	93836 ✓
5.	Income Tax	Rs. --	12413 ✓
6.	Royalty	Rs. --	1432 ✓
7.	Any Other Labour cess	Rs. --	16959 ✓
8.	Panchayat Fund	Rs. --	186790.26 ✓
9.	GST	Rs. --	12412 ✓
10.		Rs. --	
11.		Rs. --	
12.		Rs. --	
13.		Rs. --	
14.		Rs. --	
15.		Rs. --	
TOTAL			4204873.76 ✓

Certified that the closing balance as shown in the account has been compared with that shown in the Cash Book, Bank Book and found to be correct.

Difference if any

Seen in Audit
3/11/2022

The Difference of Rs. 1563.00 between the pass book and Cash Book due to the reason that:-

SARPANCH

Dy. SARPANCH

V. P. Volvoi, Ponda - Goa

FORM NO. 10

[SEE RULE 21(a)]

Monthly / Annual / Account

of

ACCOUNT OF INCOME AND EXPENDITURE

Village Panchayat Volvoi of

The Month of April 2021 - March 2022
2021 2022



No. VP/Volvoi/2021-22/540

Office of the Village Panchayat

Volvoi

Date: 31/3/22

To,

The Block development Officer

Ponda Goa.

Sub:- Submission of Monthly / Annual
Accounts for 2021-22

Sir,

The Monthly / Annual account for the period above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody Funds Rule 1997 for Persusal.

Yours Faithfully

Secretary

Village Panchayat

SECRETARY

V P Volvoi, Ponda - Goa

Sarpanch

Village Panchayat

SARPANCH

V. P. Volvoi, Ponda - Goa

Particulars of Income	Amount	Particulars of Income	Amount
Income		B/F	
1) Closing of the last Month / Year	4204873.70	5) Proceeds of other Loan etc.	
Budget Head			
2) Grants from Government			
i) Special			
Goa liberation Day	300000		
xivth finance	5548		
Member Salary	198000		
staff salary	470319	6) Sale Proceeds	
Cond Grant	50000		
Golden Jubilee	500000		
ii) General Matching Grant	115390		
	6139257		
3) Other Grants		7) Extraordinary Receipt	
i) Local Authorities		Hall Rent	500
		Bank Interest	114837
		RTI	225
ii) Private		Trade licence	9000
Sand dumping	36000	App form (pen)	500
		Newspaper scrap	420
		EHN App form	900
		EHN one time fee	18000
		Banner	500
4) Proceeds of taxes fees etc.			144882
under Sec. 153 of the Act			
House Tax	65675		
EHN Tax	7650		
P. Tax	4550		
Certificate	23500		
NOC	10000		
R.B.D	2350		
House Repair	2000		
House transfer	5000		
Market fee	10000		
Auction fee	2000		
Hat			
		TOTAL RECEIPT	6452864
		OPENING BALANCE	4204873.70
		GRAND TOTAL	1065773
TOTAL Rs.	6307982		

Sarpanch
 P. SARPANCH
 V. P. Volvoi, Ponda - Goa

Secretary
 SECRETARY
 V P Volvoi, Ponda Goa

Account of Income and Expenditure of		Particulars of Expenditures		Amount
Particulars of Expenditures		Amount	Particulars of Expenditures	Amount
Expenditure			B/F	
1) Closing the Current Month / Year			5) Social Welfare	
1) Budget Head				
Administration				
Member Salary		2 33704		
Staff Salary		289278		
Daily wage of peon		109206	6) Education and Culture	
Pension of peon		130229	National Day	110019
Sweeper pay		69375		
Temporary clerk		110000		
Stationery		21478	7) Rural Housing	
Electricity Bill		6918		
Water Bill		16485	8) Drinking Water	
Refreshment		21447		
Computer & maint		24564	9) Poverty alleviation Programme	
Xerox		80		
Advertisement		11210		
Postage		66210		
Transporter		3900		
Purchase of laptop / Screen		108750	10) Libraries	
			Newspaper	3200
Sanitation Public Health and family welfare.		1157286.10		
Long gutter / cleaning of sewer		42650	11) Rural Sanitation	
Cutting bushes		7800	Disposable of dead	23900
Cleaning of panes		1750	body of animal	
Cleaning of septic		4000	12) Construction and	
Public Works		56200	Maintenance of Slaughter	
Garbage		66655	house & cattle pounds	
Development of Shigmoimand				
a. l. m. d. tax		361061	13) Miscellaneous	
a. l. m. d. tax		167852	Balwadi Rent	9600
material		528913	Bank Comm	308.58
		595568	MISC	17830
			Covid exp	3000
				20175.58
Planning and Development				
			Expenditure Total	1976911.68
			Closing Total	18680825.08
			Grand Total	110637737.76
TOTAL Rs.		1809054.1		

panch
SARPANCH
V. P. Volvoi Ponda Goa

Secretary
SECRETARY

V. P. Volvoi Ponda Goa