

No. 4/EOVP/BDO-PON/24-V.P.Audit/2023-24/ 402
Office of the Block Development Officer,
Ponda Block, 2nd Floor, Govt. Office complex,
Tisw-Ponda, Goa.
Dated: - 26 /05/2023

Ref:- Letter No. DA/Control/31-5(II)/2023-24/ 90 dated 16/05/2023 by Director of
Accounts/ Control section, Panaji-Goa.

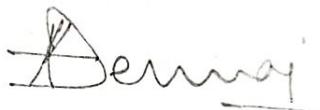
Sub.: Audit report on the accounts of the Village Panchayats all 19 Village Panchayat of
Ponda Block for the year 2018-19, 2019-20, 2020-21, & 2021-22 conducted during
the year 2022-23.

REWARD NO. 199
DATE. 05/06/2023
V.P. VOLVO
PONDA-GOA 49

MEMORANDUM

Audit-Report on the accounts of the Village Panchayat all 19 Village Panchayats of
Ponda Block for the year 2018-19, 2019-20, 2020-21, & 2021-22 conducted during the year 2022-23.
received from Director of Accounts, Panaji Goa, are enclosed herewith in original.

The Village Panchayat Secretaries concerned are hereby directed to submit point wise
report on the observations/para's raised by the Auditor. Further the said compliance report should reach
to this office on or before 10/06/2023 failing which strict action will be initiated.


(Ashwin K. Dessai)
Block Development Officer-I
Ponda - Goa.

Encl. As Above

To,
The V. P. Secretary,
V.P. Volvo,
Ponda - Goa.

Noted
5/5/23

2/2
dated
5/6/23

Audit Report of the accounts of Village Panchayat, Volvoi of Ponda
Block for the year 2018-19, 2019-20, 2020-21 and 2021-22

Part - I:
2018-2019

A) Name of Sarpanch :

Shri. Digambar Tari 01.04.2018 to 31.03.2019

B) Name of Secretary :

Shri. Somnath Tari 01.04.2018 to 08.05.2018

Shri. Prasad Naik 09.05.2018 to 31.03.2019

2019-2020

A) Name of Sarpanch :

Shri. Digambar Tari 01.04.2019 to 17.11.2019

Smt. Maya Nagarsekar (Adm) 18.11.2019 to 22.12.2019

Shri. Nilkanth Naik 23.12.2019 to 31.03.2020

B) Name of Secretary :

Shri. Prasad Naik 01.04.2019 to 31.03.2020

2020-2021

A) Name of Sarpanch :

Shri. Nilkanth Naik 01.04.2020 to 31.03.2021

B) Name of Secretary :

Shri. Prasad Naik 01.04.2020 to 31.03.2021

2021-2022

A) Name of Sarpanch :

Shri. Nilkanth Naik 01.04.2021 to 08.07.2021

Shri. Digambar Tari 09.07.2021 to 02.12.2021

Smt. Anjali Naik 03.12.2021 to 17.03.2022

B) Name of Secretary :

Shri. Prasad Naik 01.04.2021 to 31.03.2022

A) Name of audit party and their designation:

1. Wilson Furtado :Assistant Accounts Officer
2. Vaibhav Kurdikar : Accounts Clerk
3. Nitant Zambauliker : LDC

C) Date of audit: 02/11/2022 to 04/11/2022

4 Period of audit : 01/04/2018 to 31/03/2022

Part II - Introductory:

The Audit of the accounts of Village Panchayat, Volvoi of Ponda Block for the period from 01/04/2018 to 31/03/2022 was conducted by the Office of the Joint Directorate of Accounts, South Branch, Margao, under the supervision of Shri. Walter D'Mello, Dy. Director of Accounts/Inspection, South Branch, Margao.

The Village Panchayat has been sanctioned the following administrative grants during the year.

Sr. No.	Grants	2018-19	2019-20	2020-21	2021-22
1.	Matching Grants	271514	165445	--	115390
2.	Member Salary	198000	158950	445500	198000
3.	GIA grants	416328	--	54800	--
4.	XIVth Finance	202352	487835	818630	5548
5.	Garbage Grants	300000	--	--	--
6.	Staff salary	800000	700000	343603	470319
7.	XVth Finance	--	--	520656	--
8.	Goa Lib grants	--	--	--	300000
9.	Covid grants	--	--	--	50000
10.	Golden jubilee	--	--	--	5000000
	TOTAL	2188194	1512230	2183189	6139257

Part III-Comments on Accounts:

The Village Panchayat is maintaining the accounts in Form 1 to 10 as per Rule 20,21(a) and 25 of the Goa Panchayat (Accounts, audit and custody of funds) Rules 1997 comprising of particulars of income and expenditure for all grants received (Administrative & Developmental Grants).

I - Summary of Accounts:

	2018-19	2019-20	2020-21	2021-22
Opening balance during the year	2809839.80	3126834.10	3432434.50	4204873.76
Receipts during the year	2517909	2188719.80	2531993.	6452864
Expenditure during the year	2200914.70	1883119.40	1759553.74	1976911.68

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Closing balance as on 31st march	3126834.10	3432434.50	4204873.76	8680826.08
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Details of funds available:

Sr. No.	Funds	2018-19	2019-20	2020-21	2021-22
1.	Govt. Grants	2080133.50	2479478.50	3799670.50	8483218.50
2.	EMD	53243	63156	81361	81361
3.	Security Dep.	25281	25281	93836	93836
4.	Royalty	381	1432	1432	22342
5.	Labour cess	13228	16959	16959	3210
6.	Income Tax	4950	12413	12413	24470
7.	GST	--	--	12412	12412
8.	Panchayat Funds	949617.60	833715.00	186790.26	40023.42
TOTAL		3126834.10	3432434.50	4204873.76	8680826.08

The liabilities of the Panchayat

Sr. No.	Funds	2018-19	2019-20	2020-21	2021-22
1.	Govt. Grants	2080133.50	2479478.50	3799670.50	8483218.50
2.	EMD	53243	63156	81361	81361 ✓
3.	Security Dep.	25281	25281	93836	93836 ✓
4.	Royalty	381	1432	1432	22342 ✓
5.	Labour cess	13228	16959	16959	3210 ✓
6.	Income Tax	4950	12413	12413	24470 ✓
7.	GST	--	--	12412	12412
TOTAL		2177216.50	2598719.50	4018083.50	8720849.50

II - Grants: Huge Balance of grants is remaining unspent.

2018-19: The grants received, utilized and balances outstanding as on 31/3/2019 are as follows.

Sr. No.	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/19
1.	Staff salary	--	800000	629059	170941

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Secretary
Village Panchayat

Sarpanch
Village Panchayat

	Member salary	48489	198000	201500	44989
3.	GIA Grants	355384.50	416328	216138	555574.50
4.	Garbage grants	238932	300000	7000	531932
5.	XIIIth Finance	36328	--	--	36328
6.	XIVth Finance	606271	202352	81709	726914
8.	Golden Jubilee	13455	--	--	13455
	Total	1298859.50	1916680	1135406	2080133.50

An amount of **Rs.2080133.50** has remained unspent during the year 2018-19. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

II - Grants : Huge Balance of grants is remaining unspent.

2019-20: The grants received, utilized and balances outstanding as on 31/3/2020 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/20
1.	Staff salary	170941	700000	319915	551026
2.	Member salary	44989	158950	168636	35303
3.	GIA Grants	555574.50	--	373096	182478.50
4.	Garbage grants	531932	--	49465	482467
5.	XIIIth Finance	36328	--	36328	--
6.	XIVth Finance	726914	487835	--	1214749
8.	Golden Jubilee	13455	--	--	13455
	Total	2080133.50	1346785	947440	2479478.50

An amount of **Rs. 2479478.50** has remained unspent during the year 2019-20. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

NOTE: Huge Balance of grants is remaining unspent.

2020-21: The grants received, utilized and balances outstanding as on 31/3/2021 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/21
1.	Staff salary	551026	343603	358042	536587
2.	Member salary	35303	445500	395250	85553
3.	GIA Grants	182478.50	--	--	182478.50
4.	Garbage grants	482467	--	54905	427562
5.	XIVth Finance	1214749	818630	--	2033379
6.	XVth Finance	--	520656	--	520656
7.	Golden Jubilee	13455	--	--	13455
Total		2479478.50	2128389	808197	3799670.50

An amount of **Rs. 3799670.50** has remained unspent during the year 2020-21. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

NOTE: Huge Balance of grants is remaining unspent.

2021-22: The grants received, utilized and balances outstanding as on 31/3/2022 are as follows.

Sr No	Types of grants	Opening balance	Grants received	Grants utilized	Balance as on 31/3/22
1.	Staff salary	536587	470319	289278	717628
2.	Member salary	85553	198000	233704	49849
3.	GIA Grants	182478.50	--	--	182478.50
4.	Garbage grants	427562	--	66655	360907
5.	XIVth Finance	2033379	5548	637663	1401264
6.	XVth Finance	520656	--	--	520656
7.	Golden Jubilee	13455	--	--	13455
8.	Goa liberation	--	5000000	--	5000000

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Secretary
Village Panchayat

SECRETARY

Sarpanch
Village Panchayat

By SARPANCH

	Covid Grants	--	50000	3000	47000
10.	Goa Lib 60 th year	--	300000	110019	189981
	Total	3799670.50	6023867	1340319	8483218.50

An amount of **Rs. 8483218.50** has remained unspent during the year 2021-22. The grants sanctioned should be utilized within one year of sanction, failing which same are to be surrendered to sanctioning authority. The permission of sanctioning authority be obtained to utilize the grants beyond the period of one year.

III - Budget: Huge variations in the budget estimate and and actual income and expenditure.

The Budget estimate and the actual income and expenditure for the year 2018-19, 2019-20, 2020-21 & 2021-22 are as follows:

Income

	Budget estimate	Actual	Variations
2018-19	6424000	2517909	3906091
2019-20	5649500	2188719.80	3460780.20
2020-21	6283000	2531993	3751007
2021-22	8139600	6452864	1686736

Expenditure

	Budget estimate	Actual	Variations
2018-19	6108000	2200914.70	3907085.30
2019-20	6029500	1883119.40	4146380.60
2020-21	5496800	1759553.74	3737246.26
2021-22	6620200	1976911.68	4643288.32

There are variations in the budget estimate and actual income and expenditure. Care may be taken in future to prepare realistic budget.

Part IV- Current Audit: Outstanding paras not complied.

Section A (a) Introductory - Nil

b) Outstanding paras of previous audit upto 2016-17.
The position of outstanding paras of previous audit are as follows

6/21

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<u>No</u>	<u>Year</u>	<u>Op.Bal</u>	<u>Paras dropped</u>	<u>Paras outstanding as</u>
	<u>on 31/3/17</u>			
1	1970-71	1	1(Para 10)
2	1986-87	2	2(Para 3 & 8)
3	1988-89	1	1(para 3)
4	1989-90	2	2(para 8 & 6a)
5	2004-05	2	1(para 5.6 (1)(2)(3)(1)
6	2005-06	2	2(para 5 & 6(7)
7	2006-07	7	7(para 2, 3, 4, 5.6, 10, 12)
8	2007-08	15	15(1 to 15) since no reply is furnished
9	2008-09	15	(para 1 to 15)
10	2009-10	2	2(para 13a(1)b & c(1 & 2)15(1 to 4)
11	2010-11	5	5(B-B1, Para 7, 11, 15(2)(4)
12	2011-12	1	1(Para 7)
13	2012-13	1	1 (Para 14)
14	2013-14	4	4(Para 6, 10(a)(b), 12, 13)
15	2014-15	3	3(Para 7, 8, 10(a&b)
16	2015-16	13	10	3(Para 7, 8, 9 Sr. No. 1, 10)
17	2016-17	13	7	6(para 5, 6, 8, 9, 10, 11(a)(b)

Audit Report 2017-18:

Para 1 - Financial position: Dropped

Para 2 - Cash Book: -do-

Para 3-Demand, collection & arrears of taxes: -do-

Para 4:Rental -do-

Para 5:Market auction --do--

Para 5(a)Sand dumping auction - Dropped

Para 6-Works: Maintained.

Para 7:(a)- Construction Licence: Dropped.

(b)Illegal Construction -do-

Para 8- Furnishing of surety by V.P. Secretary: Maintained.

Para 9 - Annual Action Plan - Maintained.

Para 10 - Maintenance of Registers:

1) Pay Bill Register: Maintained.

2) Security Deposit/EMD: Dropped

3) Court case Register : Dropped

4) Service Book : Maintained.

Para 11(a) - Vouchers: Maintained.

Para 12 -a)- Provident Fund: Maintained.

(b)-Salary Reserve Fund: - Maintained.

(c) - Reserve for Pensionery Benefits - Dropped.

Para 13 - Formation of Committees: Dropped.

Para 14(a) - Departmental Inspection: Dropped.

(b) Gram Sabha - Dropped.

(c) Administrative Report: -do-

Para 1 - Financial Position:

2018-19: The closing balance as per Cash Book as on 31/3/2019 is Rs. **3126834.10** out of which Rs. **949617.60** is Panchayat fund. Instead of keeping huge amount in savings it may be put in fixed deposit to earn extra revenue as interest. N 1-ed

2019-20: The closing balance as per Cash Book as on 31/3/2020 is Rs. **3432434.10** out of which Rs. **833715.00** is Panchayat fund. Instead of keeping huge amount in savings it may be put in fixed deposit to earn extra revenue as interest.

2020-21: The closing balance as per Cash Book as on 31/3/2021 is Rs. **4204873.76** out of which Rs. **186790.26** is Panchayat fund. Instead of keeping huge amount in savings it may be put in fixed deposit to earn extra revenue as interest.

2021-22: The closing balance as per Cash Book as on 31/3/2022 is Rs. **8680826.08** out of which Rs. **-40023.42** is Panchayat fund.

Note:-Expenditure has exceeded the income of panchayat.

Para 2 - Cash Book

2018-19: The closing balance of the V.P. as on 31.3.2019 is Rs. **3126834.10**. The details of closing balance is as follows:

Sr. No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	
1.	State Bank of India, A/c No.1966	106740.99	108418.99	-1678.00
2.	State Bank of India, A/c No.8659	118394.00	114037.00	+4357.00
3.	Indian Overseas Bank, A/c No.5002	2125030.61	2029271.91	+95758.70
4.	Indian Overseas Bank, A/c No.5605	713274.50	778227.80	-64953.30
5.	Indian Overseas Bank, A/c No.6642	60123.10	60123.10	NIL
6.	Cash In Hand	3270.90	3270.90	NIL
Closing Balance		3126834.10	3093349.70	+33484.40

IV - Reconciliation:

The analysis of difference is reconciled as below:

The analysis of difference is reconciled as below:

1) State Bank of India A /c No. 1966

Balance as per cash book	Rs. 106740.99
Add : 1) Intt. credited not accounted in cashbook	Rs. 924.00
2) Intt. credited not accounted in cashbook	Rs. 932.00
Less: 1) Bank Charges	Rs. 178.00
Balance as per pass book	Rs. 108418.99

2) Indian Overseas Bank A /c No. 5002

Balance as per cash book	Rs. 2125030.61
Add : 1) Unreconcilled amount for year 2018-19	Rs. 6461.00
Less: 1) Accounted wrong amount, so the difference	Rs. 64971.00
2) Bank charges	Rs. 17.70
3) Double entry of sec.dep/ emd	Rs. 37231.00
Balance as per pass book	Rs. 2029271.91

3) State Bank of India A /c No. 8659

Balance as per cash book	Rs. 118394.00
Add : 1) Intt. credited not accounted in cashbook	Rs. 1025.00
2) Intt. credited not accounted in cashbook	Rs. 1034.00
Less: 1) Bank Charges	Rs. 178.00
2) Bank Charges	Rs. 6238.00
Balance as per pass book	Rs. 114037.00

4) Indian Overseas Bank A /c No. 5605

Balance as per cash book	Rs. 713274.50
Add : 1) Adjustment due to wrong calculation	Rs. 64971.00
Less: 1) Bank charges	Rs. 17.70
Balance as per pass book	Rs. 778227.80

2019-20: The closing balance of the V.P. as on 31.3.2020 is Rs. **3432434.50**. The details of closing balance is as follows:

No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	
1.	State Bank of India, A/c No.1966	112119.99	112119.99	NIL
2.	State Bank of India, A/c No.8659	117915.00	117915.00	NIL
3.	Indian Overseas Bank, A/c No.5002	2075152.31	2075152.31	NIL
4.	Indian Overseas Bank, A/c No.5605	1064605.70	1064605.70	NIL
5.	Indian Overseas Bank, A/c No.6642	62225.60	62225.60	NIL
6.	Cash In Hand	415.90	415.90	NIL
	Closing Balance	3432434.50	3432434.50	NIL

IV - Reconciliation: NIL

2020-21: The closing balance of the V.P. as on 31.3.2021 is Rs. 4204873.76. The details of closing balance is as follows:

Sr. No.	Name of the bank A/c. No.	Balance as per		Difference
		Cash book	Pass book	
1.	State Bank of India, A/c No.1966	114437.99	115199.99	-762.00
2.	State Bank of India, A/c No.8659	120354.00	121155.00	-801.00
3.	Indian Overseas Bank, A/c No.5002	2949224.31	2949224.31	NIL
4.	Indian Overseas Bank, A/c No.5605	955605.90	955605.90	NIL
5.	Indian Overseas Bank, A/c No.6642	64189.06	64189.06	NIL
6.	Cash In Hand	1062.50	1062.50	NIL
	Closing Balance	4204873.76	4206436.76	-1563.00

IV – Reconciliation:

The analysis of difference is reconciled as below:

1) State Bank of India A /c No. 1966

Balance as per cash book Rs. 114437.99

Add : 1) Intt. credited not accounted in cashbook Rs. 762.00

10/2

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Secretary
Village Panchayt


Sarpanch
Village Panchayt

Balance as per pass book Rs. 115199.99

2) State Bank of India A / c No. 8659

Balance as per cash book Rs. 120354.00

Add : 1) Intt. credited not accounted in cashbook Rs. 801.00

Balance as per pass book Rs. 121155.00

2021-22: The closing balance of the V.P. as on 31.3.2022 is Rs. 8680826.08. The details of closing balance is as follows:

Sr. No.	Name of the bank A/c No.	Balance as per		Difference
		Cash book	Pass book	
1.	State Bank of India, A/c No.1966	114437.99	118341.99	-3904.00
2.	State Bank of India, A/c No.8659	120354.00	124460.00	-4106.00
3.	Indian Overseas Bank, A/c No.5002	7278792.53	7278792.53	NIL
4.	Indian Overseas Bank, A/c No.5605	1093100.10	1093100.10	NIL
5.	Indian Overseas Bank, A/c No.6642	64189.06	66067.66	-1878.60
6.	Cash In Hand	9952.40	9952.40	NIL
Closing Balance		8680826.08	8690714.68	-9888.60

IV – Reconciliation:

The analysis of difference is reconciled as below:

1) State Bank of India A / c No. 1966

Balance as per cash book Rs. 114437.99

Add : 1) Intt. credited not accounted in cashbook Rs. 789.00
 2) Intt. credited not accounted in cashbook Rs. 786.00
 3) Intt. credited not accounted in cashbook Rs. 1546.00
 4) Intt. credited not accounted in cashbook Rs. 783.00

Balance as per pass book Rs. 118341.99

2) State Bank of India A / c No. 8659

Balance as per cash book Rs. 120354.00

11/21

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any of Banks

Add : 1) Intt. credited not accounted in cashbook	Rs. 801.00
1) Intt. credited not accounted in cashbook	Rs. 825.00
2) Intt. credited not accounted in cashbook	Rs. 830.00
3) Intt. credited not accounted in cashbook	Rs. 827.00
4) Intt. credited not accounted in cashbook	Rs. 823.00

Balance as per pass book Rs. 124460.00

3) Indian Overseas Bank A /c No. 6642

Balance as per cash book Rs. 64189.06

Add : 1) Intt. credited not accounted in cashbook	Rs. 478.00
2) Intt. credited not accounted in cashbook	Rs. 497.00
3) Intt. credited not accounted in cashbook	Rs. 501.00
4) Intt. credited not accounted in cashbook	Rs. 497.00

Less: 1) Bank charges Rs. 47.20
2) Bank charges Rs. 47.20

Balance as per pass book Rs. 66067.60

Observation on Cash Book and Receipt Book:

2018-19:

- 1) Receipt books start from 217/49 to 221/100 and from 223/01 to 223/38. Total used books is 6 Nos. Total unused books is 7 Nos from 223 to 229 during the year 2018-19.
- 2) Receipt book no.222 is used Bio-Diversity

2019-20:

- 1) Receipt books start from 223/39 to 228/65. Total used books is 6 Nos. Total unused books is 1 No i.e, 229 during the year 2019-20.
- 2) Receipt book 223/39 amount of Rs. 100 not entered in cashbook.

2020-21:

- 1) Receipt books start from 228/66 to 233/31. Total used books is 6 Nos. Total unused books is 3 Nos from 234 to 236 during the year 2020-21.

2021-22:

12/21

1/1

1) Receipt books start from 233/32 to 239/81. Total used books is 7 Nos. Total unused books is 7 Nos from 240 to 246 during the year 2021-22.

Para 3 - Demand, collection and arrears of taxes: Collection of taxes is not satisfactory. Notices are not issued to defaulters. Demand notices are to be issued to defaulter & outstanding tax to be recovered

2018-19:

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2019 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/19
1.	House tax	61980	61885	42730	81135
2.	Professional tax	5620	6710	5090	7240
	Total	67600	68595	47820	88375

The collection of various taxes collected by Panchayat is **35.11 %** of the opening balance and demand billed during the year 2018-19, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

Demand

2019-20:

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2020 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/20
1.	House tax	81135	63185	53910	90410
2.	Professional tax	7240	6710	2860	11090
	Total	88375	69895	56770	101500

The collection of various taxes collected by Panchayat is **35.86 %** of the opening balance and demand billed during the year 2019-20, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

2020-21:

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2021 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/21
1.	House tax	90410	64885	54820	100475
2.	Professional tax	11090	6710	3590	14210
	Total	101500	71595	58410	114685

The collection of various taxes collected by Panchayat is **33.74%** of the opening balance and demand billed during the year 2020-21, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

2021-22:

The position of various taxes collected by the Panchayat their demands and balance outstanding as on 31/03/2022 are as follows.

Sr. No	Types of taxes	Opening balance	Current demand	Collection	Balance as on 31/03/22
1.	House tax	100475	66885	65675	101685
2.	Professional tax	14210	6650	4550	16310
	Total	114685	73535	70225	117995

The collection of various taxes collected by Panchayat is **37.31%** of the opening balance and demand billed during the year 2021-22, the collection is less compared to previous year. The V.P has to put in more efforts to recover the outstanding taxes by invoking the provisions of Goa Panchayat Raj Act 1997 by issuing demand notices to defaulters for recovery of outstanding dues. The progress made be reported to audit.

Para 5 – Market Auction:

2018-19: As per public notice V.P./VOI/2017-18/733 dt. 17/03/2018 the village panchayat has conducted the public auction in the office of V.P. for the collection of fees on bazaar in jurisdiction of V.P. Initial bid amount was Rs. 8000/- Bidder Mr. Vishnudas Tari quoted the highest bid of Rs. 16500/- The amount was paid in 2 installments viz. receipt no. 217/30 dtd

14/21

15/

Secretary

Village Panchayat

Sarpanch
Village Panchayat

31/03/2018 for Rs.8250/- and receipt no. 224/38 dtd 25/06/2019 for Rs.8250/-

2019-20: As per public notice V.P./VOI/2018-19/741 dt. 19/05/2019 the village panchayat has conducted the public auction in the office of V.P. for the collection of fees on bazaar in jurisdiction of V.P. Initial bid amount was Rs. 6000/- Bidder Mr. Sudhakar Phadte quoted the highest bid of Rs.7000/- The amount was paid in 2 installments viz. receipt no. 224/43 dtd 01/07/2019 for Rs.3500/- and receipt no. 228/96 dtd 28/05/2020 for Rs.3500/-

2020-21: As per public notice V.P./VOI/2020-21/31 dt. 21/05/2020 the village panchayat has conducted the public auction in the office of V.P. for the collection of fees on bazaar in jurisdiction of V.P. Initial bid amount was Rs. 3000/- Bidder Ms. Anushka Phadte quoted the highest bid of Rs.6800/- The amount was paid in 1 installment viz. receipt no. 228/99 dtd 28/05/2020 for Rs.6800/-

2021-22: As per public notice V.P./VOI/2021-22/2 dt. 01/04/2021 the village panchayat has conducted the public auction in the office of V.P. for the collection of fees on bazaar in jurisdiction of V.P. Initial bid amount was Rs. 3500/- Bidder Ms. Anushka Phadte quoted the highest bid of Rs.7000/- The amount was paid in 2 installments viz. receipt no. 233/42 dtd 06/04/2021 for Rs.4000/- and receipt no. 239/49 dtd 23/03/2022 for Rs.3000/-

Para 5(a) - Sand dumping Auction:

2018-19

✓ 1. V.P. Volvoi had called for Sand dumping Auction for the collection of fees for dumping of sand for the period of 01/4/2018 to 31/03/2019 at Bandui Bhag in 2018-19.

The initial bid was fixed at Rs.25000/- Shri. Amit Tari quoted the highest bid of R.34600/-, which was accepted by Volvoi panchayat. The bidder made all payment as follows:- receipt no.217/93 dated 5/5/2018 for Rs.34600/-.

✓ 2. V.P. Volvoi had called for Sand dumping Auction for the collection of fees for dumping of sand for the period of 01/4/2018 to 31/03/2019 at Mett wada.

The initial bid was fixed at Rs.20000/- Shri. Vishnudas Tari quoted the highest bid of Rs.20600/- which was accepted by Volvoi panchayat. The bidder made payment as follows:- receipt no.217/93 dated 26/03/2018 for Rs.10300/- The remaining Rs.10300/- is not yet paid by bidder.

demand Notice .

15/21

✓

Secretary

Sarpanch

Village Panchayat

2019-20

1. V.P. Volvoi had called for Sand dumping Auction for the collection of fees for dumping of sand for the period of 01/4/2019 to 31/03/2020 at Bandui Bhag in 2019-20.

The initial bid was fixed at Rs.26000/- Shri. Santosh Naik quoted the highest bid of R.28500/- which was accepted by Volvoi panchayat. The bidder made payment as follows:- receipt no.224/36 dated 25/6/2019 for Rs.13750/- The remaining Rs.14750/- is not yet paid by bidder. *demand Notice*

2. V.P. Volvoi had called for Sand dumping Auction for the collection of fees for dumping of sand for the period of 01/4/2019 to 31/03/2020 at Metta wada.

The initial bid was fixed at Rs.12000/- Shri. Santosh Naik quoted the highest bid of Rs.12500/- which was accepted by Volvoi panchayat. The bidder made payment as follows:- receipt no.224/37 dated 25/06/2019 for Rs.6250/- The remaining Rs. 6250/- is not yet paid by bidder. *demand Notice*

2020-21 - NIL (No Auction)

2021-22 - NIL (No Auction)

Para 6 - Works:

2018-19: The Village Panchayat has executed 2 nos of works during the year 2018-19.

- 1) Providing and laying of pavers and fixing of pipe railing near the Tari society hall & also providing and laying chequered tiles near house of Shri. Venkatesh Naik, ward No.04 Haliwada, V.P.Volvoi in Ponda Taluka. Bidder B.G. Magik quoted the amount of Rs. 244962.32/- which is 4.98% above estimated cost of Rs.233320.71/- Amount paid to contractor Rs.216138/-
- 2) Shifting of LT line in front of V.P. Volvoi to behind Gajant Laxmi temple. Bidder Dept. of chief Electrical engineer, Ponda Goa quoted the amount of Rs. 93871/- with estimated cost of Rs.93871/- Amount paid to contractor Rs.93871/-

NOTE: NIT records not maintained in proper order.

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2019-20:

The Village Panchayat has executed 1 nos of works during the year 2019-20.

- 1) Reconstruction of existing protection wall near Shri Rampurush temple and providing and laying precast RCC slab to the existing gutter from Shri. Rampurush temple to Nagesh Tari house at Chonikiwada, Ward no 4 of V.P.Volvoi in Ponda Taluka. Bidder Nilesh Kamat quoted the amount of Rs. 416232.69/- which is 4.97% above estimated cost of Rs.396502.39/-. Amount paid to contractor Rs.325978/-

2020-21: NIL

2021-22: The Village Panchayat has executed 2 nos of works during the year 2021-22.

- 1) Improvement of shigmo mand near Humo Tari house at ward no.4 of V.P. Volvoi under XIVth finance. Bidder Dattaraj Harmalkar quoted the amount of Rs. 371064.57/- which is 4.95% below estimated cost of Rs.415790/-. Amount paid to contractor Rs.361061/-
- 2) Repair of waiting room of crematorium in ward no. 1 of V.P. Volvoi. Bidder Shantadurga Constructions pvt ltd quoted the amount of Rs. 174540.24/- which is 4.99% above estimated cost of Rs. 166244.64/-. Amount paid to contractor Rs.167852/-

Para 6(a)-Quotations:

- 1) Purchase of Electrical materials for V.P. Volvoi. Codal formalities were done by inviting 3 quotation namely from Korde Electricals, Vijaya Electricals and Bhawalal & company. M/s Korde Electricals was lowest for amount of Rs. 28500/- and he was accepted including 15% CGST and 15% SGST. Total Rs.3510+28500= Rs.32010
- 2) Submerge water pump with flexible pipe under XIVth finance commission. Codal formalities were done by inviting the quotations namely from M/s SBS Enterprise, Balve and company and Korde electrical & Electro pvt ltd. M/s SBS Enterprise were lowest amount to Rs. 13170 including CGST and SGST of Rs. 1584.60+13170=14754.60/-

Quotations for Laptop & projector with screen. Codal formalities were done by inviting the quotations namely from Parker enterprises, Computer care and Dhanalaxmi enterprises. M/s Parker enterprises amounting to Rs.108750 was lowest and accepted.

- 4) Quotations for Office Stationary. Codal formalities were done by inviting the quotations namely from Ad visuals, PP Enterprises, Shree Graphics. Quotations were opened on 24/03/2018. Ad visuals was lowest and accepted. Ad visuals will supply stationary as per market rates.
- 5) Quotations for Office Stationary. Codal formalities were done by inviting the quotations namely from Ad visuals, Shraddha Enterprises, Shree Graphics. Quotations were opened on 19/03/2019 as per notice No. VP/VOL/2018-19/600. Ad visuals was lowest and accepted. Ad visuals will supply stationary as per market rates.
- 6) Quotations for Office Stationary. Codal formalities were done by inviting the quotations namely from Ad visuals, PP Enterprises, Shree Graphics. Ad visuals was lowest and accepted. Ad visuals will supply stationary as per market rates.
- 7) Purchase of computer for office use. Codal formalities were done by inviting the quotations namely from Parker Enterprises, City Computers and peripherals and Pro.com. All the quotations were opened on 13.08.2018 at 11.00 am Parker enterprises Ponda Goa was the lowest for Rs. 52200/- Approval from BDO vide No.5/EORE/BDO/PON/XIV/finance/2018-19/2207 dtd.13.12.2018

Para 7(a)-Construction of Licenses: The V.P. has not issued construction licenses in the year 2018-22.

(b) Illegal Constructions:- (Cases of illegal constructions not settled.)

There are 8 nos. of illegal construction cases pending with the Panchayat as on 31/3/2022.

Para 8 - Furnishing of surety bond by V.P. Secretary: As required under section 4(3) of the Goa Panchayat (accounts, audit and custody of funds) Rules 1997, the V.P. Secretary has furnished the Surety Bond.

Para 9 - Annual Action Plan: The Panchayat is required to prepare a Development Plan every year as required under Section 238 of Goa

Panchayat Raj Act 1964 and submit the same to Zilla Panchayat within the time framed for its submission. The above Panchayat has prepared the development plan and forwarded to Zilla Panchayat during the year 2021-22. This matter is brought to the notice of higher authorities.

Para 10 - Maintenance of Registers:

1) Pay Bill Register: This register is maintained and is updated.

2) Security Deposits/EMD: Security deposits/EMD which are pending for more than 3 years may be treated as lapsed deposits and may be transferred to panchayat funds.

As per Security deposit register an amount of Rs. 93836/- is outstanding as security Deposit and EMD is 81361/- during the year 2021-22 which is verified and found correct.

3) Court Case Register: This register is not maintained by the Panchayat.

The register may be completed and shown to next audit.

4) Service Books: The service books and leave account of V.P staff are complete and found to be correct. All the observations are noted below:-

1. Sneha Tari - V.P. clerk

Last increment was given on 01/7/2018 (Rs. 7360+1900 next increment was due on 01/7/2019 but due to covid it was not given. As oral information from other panchayat staff ie: due increment will be paid later post covid but till date increment is not given to the staff. Staff has been working on same pay without any increment. After verification due increment and arrears entitled should be paid to staff.

Compliance to be shown in next audit.

2. Pradip Volvoikar- retired MTS/peon

This staff retired in October 2018, pension is given but increment in DA has been not given to the staff. Due increment in D.A. and arrears should be verified & calculated and should be awarded to following staff.

Compliance to be shown in next audit.

Para 11 - Vouchers:

Observation in Cash Book and Voucher:

2018-19: Quotation files not presented to the audit.

Vouchers without revenue stamps:-31,63,148,195,202,279,282,317&337.

1. Most of the vouchers are not signed by secretary and sarpanch

2019-20:

Vouchers without revenue stamps:-5,128,200,209,223,232,250,261.

2020-21:

Vouchers without revenue stamps:-25,587,148,149,209.

2021-22:

Vouchers without revenue stamps:-

04,13,16,32,54,63,68,75,148,150,185,190,192.

Para 12(a)-Provident Fund: The regular staff of V.P. has started contributing to Employees Provident Fund.

(b)-Salary Reserve Fund: The Panchayat has created/maintained a salary Reserve Fund amounting to Rs. 66067.66/- which is short of Rs. 14000/- equivalent to 3 months salary of V.P. staff.

(c) Reserve for pensionery benefits: V.P. has to reserve 2.5% as reserve fund for pensioner benefit etc. to the staff working in the Panchayat. This provision has not been made by the Panchayat, same be made immediately.

Para 13:Formation of Committees: V.P. has constituted the below mentioned committees during the year 2016-17.

- 1) Development Committee Sec.6(8)
- 2) Supervisory Committee Sec.6(2)
- 3) Standing Committee Sec.6(3)
- 4) Village Development Committee.
- 5) Bio Diversity Committee.

Para 14(a) - Departmental Inspections: Departmental Inspection: As per the Goa panchayat Raj Act 1994, (section 173), inspection by BDO and EO(VP)not carried out as required.

	BDO Inspection	EOVP Inspection
2018-19	NIL	NIL
2019-20	NIL	NIL
2020-21	02	01
2021-22	02	03

(b) Gramsabhas:

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✓

Secretary

Sarpanch
Village Panchayat

	Ordinary	Special
2018-19	04	04
2019-20	04	04
2020-21	NIL	NIL
2021-22	02	04

(c) Administrative Report: Panchayat has prepared the administrative report and submitted the same to BDO and copy endorsed to audit.

NOTE: The inspection report is prepared on the basis of information/documents furnished to audit by the Secretary of Village Panchayat **Volvoi** of **Ponda** Block. The office of the Jt. Directorate of Accounts, South Branch, Margao disclaims the responsibility for non-information and/or misinformation on the party of auditee.

Walter D'mello
 (Walter D'mello)
 Dy. Director of Accounts/Insp.

*

W.D.M.

7/8/19
FORM NO. 10



[SEE RULE 21 (a)]

Monthly / Annual / Account
of
ACCOUNTS OF INCOME AND EXPENDITURE
of

Village Panchayat Volvoi
for

The Month of April 2018 March 2019

No. VP/Volvoi/2018-2019/52

Office of the Village Panchayat
Volvoi

Date: 10/05/2019

To,

The Block Development Officer

Volvoi

Sub.: Submission of Monthly / Annual
Accounts for April 2018 to March 19

Sir,

The monthly / Annual account for the period above are sent herewith under Rule of the
Village Panchayat Account and Audit and Custody funds rule 1997 for Perusal.

Yours faithfully



Sarpanch
Village Panchayat

Secretary
Village Panchayat

SECRETARY

V P Volvoi, Ponda, Goa

Dy. SARPANCH

V. P. Volvoi, Ponda - Goa

Monthly / Annual Account of Income

Particulars of Income	Amount	Particulars of Income	Amount
Income		B/F	
1) Closing of the last Month / Year	2809839.80	5) Proceeds of other Loan etc	2378251
Budget Head		6) Sale Proceeds	12000
2) Grants from Government		7) Extraordinary Receipt	
I) Special		Hall Rent	3000
GIA	416328	Bank Interest	87307
' XIVth finance	202352	RTI	120
Garbage	300000	Security Deposit	18921
II) General		Labour cess	2475
Matching grant	271514	Income tax	4951
Member salary	198000	Royalty	101
Staff Salary	800000	G.M.D	5833
3) Other Grants		G.S.T	4950
I) Local Authorities	2188194		127658
II) Private			
Popular contribut	80000		
4) Proceeds of taxes fees etc under Sec. 153 of the Act			
House Tax	42730		
Professional Tax	5090		
Certificate	14450		
certify copy	42		
N.O.C	9000		
Non-Avail cert	295		
R.B.D	1850		
House Transfer	2000		
Market fee	34600		
	110057		
TOTAL RS.	2378251	TOTAL RECEIPT	2517909
		OPENING BALANCE	2809839 .80
		GRAND TOTAL	5327748 .80

Sarpanch

600 - 6124 1010 914

Dy. SARPANCH

V. P. Volvo, Ponda - Goa

Secretary

SECRETARY

V P Volvo, Ponda Goa



Expenditure Closing of the Current Monthly / Year	Amount	Expenditure Particulars	Amount
1) Budget Head			
A) Administration			
Member salary	201500	5) Social Welfare	B/F 1923355
Staff salary	629059	6) Education and Culture	
Daily wages peroo	36549	National day	2050
Gratuity of peroo	200000	7) Rural Housing	
Bonus	13816	8) Drinking Water	
Daily wages swape	57400	9) Poverty alleviation Programme	
Pension of peroo	46444	10) Libraries	
Stationary	17421	Newspaper	2327
Electricity bill	6157	11) Rural Sanitation	
Water bill	1244	Disposal of dead animal	17700
Telephone bill	2558	12) Construction and Maintenance of Slaughter house & Cattle Pounds	
Refreshment	27024	13) Miscellaneous	
Computer main	9326	Security deposit	66694
Xerox	4012	Balwadi Rent	18400
Advertisement	38304	Bank commission	253.70
Postage	1372	Any other/misc	73876
Transport	30700	Rangoli comp	1800
Advocate fee	8500	Farewell gift (compound)	1600
2) Sanitation Public Health and family welfare	1331386	Farewell party peroo	7250
Cleaning gutter	70500	Rangoli comp	3900
Cutting bushes	101000	XIV th Computer	52200
Cleaning gwell	40500	water pump	29509
Cleaning septic tank (Public toilet)	19400	Expenditure Total	255482.70
Public Work	231400	Closing Balance	2200914.70
Street light line	93871	Grand Total	3126834.10
Street light material	32010		5327748.80
Construction order (Founding & laying of Garbage Rawal)	216138		
Maintance of toilet	7000		
	11550		
Planning and Development			
TOTAL RS.	1923355		

Sarpanch

(Signature)

DIY SARPANCH

V. P. Volvoi, Ponda, Goa

Secretary

SECRETARY

V. P. Volvoi, Ponda, Goa

DETAILS OF THE BALANCE, NAME OF BANKS

1. SBI 1966	Rs.	106740.99
2. SBI 8659	Rs.	118394.00
3. IOB 5002	Rs.	2125030.61
4. IOB 5605	Rs.	713274.50
5. IOB 6642	Rs.	60123.10
6. Cash in Hand	Rs.	3270.90
7.	Rs.	
8.	Rs.	
9.	Rs.	
10.	Rs.	
11.	Rs.	
12.	Rs.	
13.	Rs.	
14.	Rs.	
15.	Rs.	
TOTAL		3126834.10

DETAILS OF FUNDS

1. Govt. Grants	Rs. -	2080133.50
2. R.D.A. Grants	Rs. -	
3. E.M.D.	Rs. -	53243
4. Security	Rs. -	25281
5. Income Tax	Rs. -	4950
6. Royalty	Rs. -	381
7. Any Other Labour ^{cess}	Rs. -	13228
8. Panchayat Fund	Rs. -	94967.60
9. GST	Rs. -	
10.	Rs. -	
11.	Rs. -	
12.	Rs. -	
13.	Rs. -	
14.	Rs. -	
15.	Rs. -	
TOTAL		3126834.10

Certified that the closing balance as shown in the account has been compared with that shown in the cash Book, Bank Book and found to be correct.

Difference if any

The Difference of Rs. + 33484.40 Between that pass book and Cash Book
is due to the reason that:-

*seen in Audit
3/1/2022*

(Signature)

SARPANCH

Dy. SARPANCH

V. P. Volvo, Panda - Co.

FORM NO. 10

[SEE RULE 21(a)]

Monthly / Annual / Account

of

ACCOUNT OF INCOME AND EXPENDITURE



Village Panchayat Volvoi of

for

The Month of April 2019 to March 2020

No. VP/voi/2020-21/43

Office of the Village Panchayat
volvoi

Date: 02/6/2020

ie Block development Officer

Ponda - Goa.

Submission of Monthly / Annual
Accounts for April 2019 to March 2020.

The Monthly / Annual account for the period above are sent herewith under Rule of the
Village Panchayat Account and Audit and Custody Funds Rule 1997 for Persusal.

Yours Faithfully

Sarpanch

Village Panchayat
Dy. **SARPANCH**

V. P. Volvoi, Ponda - Goa

Secretary

Village Panchayat
SECRETARY

V. P. Volvoi, Ponda - Goa

SECRETARY

GOVERNMENT OF GOA
VILLAGE PANCHAYAT VOLVOI

Particulars of Income	Amount	Particulars of Income
Income 1) Closing of the last Month / Year	3126834.10	B/F
Budget Head 2) Grants from Government 1) Special		5) Proceeds of other Loan etc.
XIV th finance Member Salary Staff Salary Matching Grants	487835 158950 700000 165445 1512230	6) Sale Proceeds
ii) General		7) Extraordinary Receipt
3) Other Grants 1) Local Authorities		Hall Rent 6000 Reconstruction Liq 5050 Bank Interest 107858 RTI 142 Security deposit 27396 Labourcess 3731 Income tax 7462 Royalty 1051 Penalty 16 Trade Licence 4000 GST C8s 7462 Adjustment entry 68218 29516
ii) Private Sand dumping	313000	
4) Proceeds of taxes fees etc. under Sec. 153 of the Act		
House Tax Professional Tax certificate certify copy NOC Non-Availability R.B.D House Repair House Transfer Professional trans Market fee Auction fee H-	53910 2860 21500 8 7500 100 975 1000 3000 1000 31750 1500 125103	
		TOTAL RECEIPT 2188719
		OPENING BALANCE 3126834
TOTAL Rs.	1950333	GRAND TOTAL 5315553

DA. SARPANCH
Sarpanch - Goa - 440101. Ponda - Goa
SARPNCH

SECRETARY **V. B. Volvai, Ponda, Goa**

Years of Expenditures	Amount	Particulars of Expenditures	Amount
1950 closing of the Current Monthly / Year		B/F	1633232/-
Budget Head		5) Social Welfare	
A) Administration			
Member salary	168636		
Staff salary	319915	6) Education and Culture	
Bonus clerk	6908	National day	1550/-
Bonus Peon/Sweeper	4000		
Daily wages Peon	115145		
Pensioning Peon	146456		
Gratuity & Peon	73600	7) Rural Housing	
Sweeper pay	71000		
Stationary	15006	8) Drinking Water	
Electricity bill	6973		
Water bill	1400		
Telephone bill	2183		
Refreshment	25141	9) Poverty alleviation	
Computer maint	6800	Programme	5000/-
xerox	1517	Financial Assistance	
Advertisement	8400		
Postage	105		
Hire Transport	7200	10) Libraries	
Advocate fee	30000	Newspaper	
	1010385		
2) Sanitation Public Health and family welfare	81900	11) Rural Sanitation	
Cleaning gutter	29050	Disposal dead body	
Cutting Bushes	7600	Animal	
Cleaning of Pavers	5100	12) Construction and	
Cleaning of well	123650	Maintenance of Slaughter	
	76636	house & cattle pounds	
3) Public Works	373096		
Street light material	49465	13) Miscellaneous	
Construction Develop		Security deposit	27396/-
Re construct of existing		Balwadi Rent	20800/-
wall near GIA		Bank Commission	7337.40/-
Garbage		Any other/Misc	38168/-
		Adjustment entry	64971/-
		Double entry	37231/-
		XII th fin Refund	36328/-
			33223.40/-
4) Planning and Development		Expenditure Total	1883119.40/-
		Closing Total	3432434.50/-
		Grand Total	5315553.90/-
	1633232/-		5315553.90/-

DETAILS OF THE BALANCE, NAME OF BANK Rs.

DETAILS OF THE BALANCE, NAME OF BANKS		
1. SBI A/c 1966	Rs.	112119.99
2. SBI A/c 8659	Rs.	117915.00
3. DOB A/c 5002	Rs.	2075152.31
4. DOB A/c 5605	Rs.	1064605.70
5. DOB A/c 6642	Rs.	62225.60
6. Cash in Box	Rs.	415.90
7.	Rs.	
8.	Rs.	
9.	Rs.	
10.	Rs.	
11.	Rs.	
12.	Rs.	
13.	Rs.	
14.	Rs.	
15.	Rs.	
TOTAL		<u>3432434.50</u>

DETAILS OF FUNDS

DETAILS OF FUNDS		
1. Govt. Grants	Rs. --	2479478.50
2. R.D.A. Grants	Rs. --	
3. E.M.D.	Rs. --	63156
4. Security	Rs. --	25281
5. Income Tax	Rs. --	12413
6. Royalty	Rs. --	1431
7. Any Other Labour cess	Rs. --	16959
8. Panchayat Fund	Rs. --	833715.00
9. GST	Rs. --	12.00
10.	Rs. --	
11.	Rs. --	
12.	Rs. --	
13.	Rs. --	
14.	Rs. --	
15.	Rs. --	
TOTAL		3432434.50

Certified that the closing balance as shown in the account has been compared with the
shown in the Cash Book, Bank Book and found to be correct.

Difference if any

The Difference of Rs. Nil between the pass book and Cash Book is due to the reason that:-

112119, 99 /
117915, 00 /
2015152, 31 /
4605, 70 /
25, 60 /
60 /
7/11/2021

FORM NO. 10

[SEE RULE 21(a)]

7/11/2021

Monthly / Annual / Account

of

ACCOUNT OF INCOME AND EXPENDITURE

Village Panchayat Volvoi of



for

The Month of

2020 2021

No.

Office of the Village Panchayat

Volvoi

Date :

To,

The Block development Officer

Ponda, Goa

Sub:- Submission of Monthly / Annual
Accounts for April 2020 to March 2021

Sir,

The Monthly / Annual account for the period above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody Funds Rule 1997 for Persusal.

Yours Faithfully

Secretary

Village Panchayat
SECRETARY

V.P. Volvoi, Ponda - Goa

Conrat
Sarpanch

Village Panchayat
Dy. SARPANCH
V. P. Volvoi, Ponda - Goa

Monthly / Annual / Account of Income and

Particulars of Income	Amount	Particulars of Income	Amount
		B/F	2360454
1/1 of the last 1/Year	3432434.50	5) Proceeds of other Loan etc.	
Head ts from Government cial A Marketing Marketing XIVth Finance XVth Finance Staff Salary Member Salary	54800 818630 520656 343603 445500	6) Sale Proceeds Sale Proceeding	24000
General	2183189		
ier Grants al Authorities		7) Extraordinary Receipt Hall Rent Bank Interest RTI EMD Trade Licence	1750 107042 209 24038 1450.0
ate nd dumping fine	80000		147539
Proceeds of taxes fees etc. der Sec. 153 of the Act House tax Professional Tax Certificate Ceefify copy NOC Non-Availability cert R.B.D House Repair License House transfer Market fee Auction fee	54820 3590 12600 5 10000 250 1200 1000 3000 9800 1000		
	97265	TOTAL RECEIPT	2531993
TOTAL Rs.	2360454	OPENING BALANCE	3432434.50
		GRAND TOTAL	5964424.50

Sarpanch
Dy. SARPANCH
Volvoi, Ponda - Goa

Secretary
SECRETARY
V P Volvoi, Ponda - Goa

Particulars of Expenditures	Amount	Particulars of Expenditures	Amount
Income and Amount 2360454		Panchayat for the Year / Month 2020-21	
Expenditure Closing of the Current Monthly / Year		B/F	
(1) Budget Head		Social Welfare	
A) Administration			
Member Salary	395250		
Staff salary	358042		
Bonus	6408		
Daily wages peon	126544		
Pension of V.P. Peon	153907		
Gratuity of Peon	147198		
Daily wages Sweeperpay	79625		
Temporary clerk	68500		
Stationery	18038		
Electricity Bill	6428		
Water Bill	1839		
Refreshment	17884		
Computer maintenance	9950		
Kelex	547		
Advertisement	22050		
Postage	690.40		
Mail transport	20300		
(2) Sanitation Public Health and family welfare			2776
Disiting gutter	69400		
maintaince of Public Toilet	9181		
Cutting Bisher	17250		
Public Works Cleaning of Park	37200		
Garbage	54905		
			11400
(3) Miscellaneous			
Security deposit	18921		
EMD	5833		
Balwadi Rent	8800		
Bank commission	333.34		
GSPCB	5000		
Digital signing	8000		
Any other/Misc	76854		
(4) Planning and Development			
		Expenditure Total	1759553.74
		Closing Total	4204873.76
		Grand Total	5964427.50
TOTAL Rs.	1621636.40		

Sarpanch
Dy. SARPANCH
P. Volvoi, Ponda - Goa

Secretary
SECRETARY
V P Volvoi, Ponda, Goa

DETAILS OF THE BALANCE, NAME OF BANKS

1.	SBI 1966	Rs.	114437.99
2.	SBI 8659	Rs.	120354.00
3.	IOB 5002	Rs.	2949224.31
4.	IOB 5605	Rs.	955605.90
5.	IOB 6642	Rs.	64189.06
6.	Cash in Box	Rs.	1062.50
7.	closing Balance.	Rs.	4204873.76
8.		Rs.	
9.		Rs.	
10.		Rs.	
11.		Rs.	
12.		Rs.	
13.		Rs.	
14.		Rs.	
15.		Rs.	
TOTAL			<u>4204873.76</u>

DETAILS OF FUNDS

1.	Govt. Grants	Rs. --	3799670.50
2.	R.D.A. Grants	Rs. --	
3.	E.M.D.	Rs. --	81361
4.	Security	Rs. --	93836
5.	Income Tax	Rs. --	12413
6.	Royalty	Rs. --	1432
7.	Any Other Labour cess	Rs. --	16959
8.	Panchayat Fund	Rs. --	186790.26
9.	GST	Rs. --	12412
10.		Rs. --	
11.		Rs. --	
12.		Rs. --	
13.		Rs. --	
14.		Rs. --	
15.		Rs. --	
TOTAL			<u>4204873.76</u>

Certified that the closing balance as shown in the account has been compared with that shown in the Cash Book, Bank Book and found to be correct.

Difference if any

*seen in Audit
31/1/2022*

The Difference of Rs. -1563.00 between the pass book and Cash Book
due to the reason that:-

SARPANCH
Dy. SARPANCH
V. P. Volvoi, Ponda - Goa

FORM NO. 10

78ct

[SEE RULE 21(a)]

Monthly / Annual / Account

of

ACCOUNT OF INCOME AND EXPENDITURE



Village Panchayat Volvoi of

for

The Month of April 2021 - March 2022

2021 2022

No. VP/Vol 1/2021-22/540

Office of the Village Panchayat

Volvoi

Date: 31/3/22

To,

The Block development Officer

Ponda Goa

Sub:- Submission of Monthly / Annual

Accounts for 2021-22

Sir,

The Monthly / Annual account for the period above are sent herewith under Rule of the Village Panchayat Account and Audit and Custody Funds Rule 1997 for Persusal.

Yours Faithfully

Secretary

Village Panchayat
SECRETARY

V P Volvoi Ponda Goa

Sarpanch

Village Panchayat

D.Y. SARPANCH

V P Volvoi Ponda Goa

GOVERNMENT OF GOA

GOVERNMENT OF GOA

Particulars of Income	Amount	Particulars of Income	Amount
Income		B/F	
1) Closing of the last Month / Year	4204873 70	5) Proceeds of other Loan etc.	
Budget Head			
2) Grants from Government			
i) Special			
Goaliberation Day	300000		
XIVth finance	5548		
Member Salary	198000		
Staff Salary	470319	6) Sale Proceeds	
Cloud Grant	50000		
Golden Jubilee	500000		
ii) General Matching Grant	115390		
	6139257		
3) Other Grants		7) Extraordinary Receipt	
i) Local Authorities		Hall Rent	500
ii) Private		Bank Interest	114837
Sand dumping	36000	RTI	225
4) Proceeds of taxes fees etc. under Sec. 153 of the Act		Trade licence	9000
House Tax	65675	App form (plan)	500
EHN Tax	7650	Newspaper scrap	420
P.Tax	4550	EHN App form	900
Certificate	23500	EHN one time fee	18000
NDC	10000	Banner	500
R.B.D	2350		14488
House Repair	2000		
House transfer	5000		
Market fee	10000		
Auction fee	2000		
Hut			
		TOTAL RECEIPT	6452864
		OPENING BALANCE	4204873
TOTAL Rs.	6307982	GRAND TOTAL	1065773

Sarpanch *[Signature]*
 P. SARPANCH
 V. P. Volvoi, Ponda - Goa

Secretary
 SECRETARY
 V P Volvoi, Ponda Goa

1/ Account of Income and Expenditure of 15 April 2021 to March 2022 Particulars for the year / Month 20-21-22

Particulars of Expenditure	Amount	Particulars of Expenditure	Amount
Expenditure			
1) Closing the Current Month / Year			
1) Budget Head			
Administration			
Member Salary	233704		
Staff Salary	289278		
Faily wages of peo	109206	6) Education and Culture	
Pension of peo	130229	National Day	110019
Sweeper pay	69375		
Temporary clerk	110000		
Stationery	21478	7) Rural Housing	
Electricity Bill	6918		
Water Bill	16485	8) Drinking Water	
Refreshment	21447		
Computer & maint	24564	9) Poverty alleviation	
Xerox	80	Programme	
Advertisement	11210		
Postage	66210	10) Libraries	
Transport	3900	Newspaper	3200
Purchase of laptop / Screen	108750		
Sanitation Public Health and family welfare.	115226.10		
Cleaning gutter / cleaning of source	42650	11) Rural Sanitation	
Cutting bushes	7800	Disposable of dead	23900
Cleaning of panes	1750	body of animal	
Cleaning of Septic Public Works	4000	12) Construction and	
Garbage.	56203	Maintenance of Slaughter	
Development of Shigmiband	66655	house & cattle pounds	
at lumbi tank	361061		
part of wallingam	167852		
mattock	528913		
	595562		
		13) Miscellaneous	
		Balwadi Rent	9600
		Bank Comm	308
		MISC	17830
		covid exp	3000
			26125.58
Training and Development			
		Expenditure Total	1976911.68
		Closing Total	18680825.08
		Grand Total	110637737.36
TOTAL Rs.	1809054.1		

Planning and Development

✓ TOTAL Rs

panch *Wille*
SARPANCH

100 Bonda - Goa

SECRETARY
V P Volvoi Ponda Goa